The City of Titusville City Council met in regular session on Tuesday, November 12, 2024, at Titusville City Hall, second floor, Council Chamber, 555 South Washington Avenue, Titusville, Florida 32796.

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Mayor Diesel called the City Council meeting to order at 6:30 p.m. Those present in the Council Chamber included Mayor Daniel E. Diesel, Vice-Mayor Joe C. Robinson. and City Council Members Herman Cole, Jr. Col USAF Retired, Jo Lynn Nelson, and Dr. Sarah Stoeckel. Also present were City Manager Scott Larese, City Attorney Richard Broome, and City Clerk Wanda Wells. Sr. Administrative Assistant Emily Campbell completed the minutes.

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Mayor Diesel requested a moment of silence. He then led those present in the *Pledge of Allegiance to the Flag*. Additionally, City Clerk Wanda Wells read the procedure for public comment and participation.

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APPROVAL OF MINUTES –

Motion: Member Nelson moved to approve the minutes of the regular City Council meetings on October 15, 2024 and October 22, 2024 (6:30 p.m.). Member Cole seconded the motion. The motion carried unanimously.

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SPECIAL RECOGNITIONS & PRESENTATIONS – None.

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BOARDS AND COMMISSIONS

North Brevard County Hospital District Board – City Manager Larese advised the request was to reappoint one (1) regular member to the North Brevard County Hospital District Board for a four-year term to expire on December 31, 2028. Confirm one member appointed by the Brevard County Board of County Commissioners to the North Brevard County Hospital District board for a four-year term to expire on December 31, 2028.

The term of Regular Member Robert Jordan expires on December 31, 2024, and he has expressed his willingness and desire to continue to serve on this board for a four-year term to expire on December 31, 2028.

Currently there are no other applications on file for consideration.

In addition, Mr. Stanley Retz was reappointed by the Brevard County Board of County Commissioners on October 22, 2024 for a four-year term to expire on December 31, 2028. This appointment was subject to confirmation by the City Council.

Stan Johnston stated that he had attended the North Brevard County Hospital District Board meetings and asked them to turn off the fountains at Sand Point Park after the sewage spill in December 2020, etc. Mr. Johnston stated that he was not in support of Robert Jordan being reappointed.

Vice-Mayor Robinson stated that Robert Jordan's term did not end until December 31, 2024, but he was in support of reappointing Robert Jordan.

City Manager Larese advised that the Brevard County Board of County Commissioners reappointed Mr. Stanley Retz and asked that the City Council add the reappointment of Mr. Robert Jordan to the item to complete the board appointments for the year.

Member Nelson stated that the Florida Department of Environmental Protection asked the City to keep the fountains on and the City followed the advice that was given by the Florida Department of Environmental Protection.

Motion: Member Nelson moved to confirm the appointment of Stanley Retz by the Brevard County Board of County Commissioners to the North Brevard County Hospital District board for a four-year term to expire on December 31, 2028. Vice-Mayor Robinson seconded the motion. The roll call vote was:

Member Cole	Yes
Member Nelson	Yes
Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes

The motion carried unanimously.

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Motion: Member Nelson moved to reappoint Robert Jordan to the North Brevard County Hospital District board for a four-year term to expire on December 31, 2028. Member Cole seconded the motion. The roll call vote was:

Member Nelson	Yes

Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes
Member Cole	Yes

The motion carried unanimously.

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Board of Adjustments and Appeals – City Manager Larese advised the request was to appoint one alternate member to the Board of Adjustments and Appeals for an unexpired term to expire on July 31, 2026.

Ms. Angel Myers (Public-At-Large) has expressed her willingness and desire to serve on this board as an alternate member with an unexpired term to expire on July 31, 2026.

Ms. Carshonda Wright (Public-At-Large) has expressed her willingness and desire to serve on this board as an alternate member with an unexpired term to expire on July 31, 2026.

The term of Regular Member Kristen Smith-Rodriguez (Public-At-Large) shall be vacated as of December 31, 2024. This term shall expire on July 31, 2026. Staff will bring back a request to make an appointment for the vacancy of a regular member at the regular City Council meeting on December 10, 2024.

There are currently no other applications on file for consideration.

Carshonda Wright stated that she had lived in Titusville for over thirty years. She stated that she was willing to do the work in order for the City to have marginal growth, but also remain a loving and small town.

Member Nelson stated that there was an opening on the Affordable Housing Advisory Commission as well.

Carshonda Wright stated that she was willing to serve in whatever capacity she was able to serve. She stated that it did not matter which board she served and wanted to give back to the community and give the public a voice.

Stan Johnston discussed the SNJ Oaks project. He stated that there was a twenty feet wide concrete apron for Mockingbird Lane and a fence twenty feet from the concrete apron in the middle of the road. He stated that there was no access to the last house on Mockingbird Lane. Mr. Johnston discussed the sewage spill that occurred at Sand Point Park in December 2020, etc.

Motion: Member Nelson moved to appoint Carshonda Wright as an alternate member to the Board of Adjustments and Appeals for an unexpired term to expire on July 31, 2026. Member Stoeckel seconded the motion. The roll call vote was:

Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes
Member Cole	Yes
Member Nelson	Yes

The motion carried unanimously.

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PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NONAGENDA ITEMS) –

Lindsey Grizzle and children (Lilah, Emmy and Theodore) spoke to council about a beach cleanup at Playalinda Beach. They stated that their family and friends were attending the second annual beach cleanup at Playalinda Beach on December 15, 2024 at 3:00 p.m. There was a prize for the most trash collected and supplies such as bags and gloves would be provided. This was in honor of her mom's friend named Adam who passed away. They invited council and anyone interested in helping to come to the beach cleanup.

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Gary Miller stated that the City paved from State Road 50 South on Barna Avenue and all the way down to State Road 405. He stated that there were tractor trailers going down the repaved roads and when the asphalt gets hot, it would mess up the roads again. Mr. Miller asked if they could put a sign to not allow trucks over five tons from using Barna Avenue. Mr. Miller expressed a concern that at the intersection of Barna Avenue and State Road 50, one side of the road had a turn signal and the other side did not.

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Stan Johnston discussed the sewage spill at Sand Point Park that occurred in December 2020, etc. Mr. Johnston discussed the fountains at Sand Point Park and stated that he was sprayed with sewage after the sewage spill in December of 2020.

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Elizabeth Baker stated that Mayor Diesel was one of the few people throughout Brevard County in the leadership position that spoke to people kindly and respectfully, even when she did not agree with him. Ms. Baker stated that Mayor Diesel stood with the citizens for the Right to Clean Water Charter Amendment and that was how she would remember him, when he was no longer the Mayor.

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Vickie Conklin asked for clarification on Future Land Use Policy 1.14.6. Ms. Conklin asked if High density residential uses could access a collector or arterial street, unless the property was

located along the following local road, which already had multi-family development pattern such as, Rockpit Road. She asked if this was still part of the Comprehensive Plan.

Community Development Director Brad Parrish stated that Future Land Use Policy 1.14.6. was in the Comprehensive Plan. Future Land Use Policy 1.14.6: High density residential uses (maximum fifteen (15) units per acre) or mobile homes shall consider existing and proposed land uses to ensure compatibility. Further, such densities shall be located adjacent to at least a collector or arterial street unless the property was located along the following local road, which already had a multi-family development pattern and was capable of supporting higher density: Rock Pit Road (from Tropic Street to South Street).

Vickie Conklin stated that Apollo Gardens received a site development permit even though the access to Apollo Gardens was on Demaret Road, which was a local road.

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CONSENT AGENDA

City Clerk Wanda Wells advised that two speaking cards were submitted.

City Manager Larese read Consent Agenda items A, B, C, D, E, F G, H, I, J, K, L, M, N, O, P and Q as followed:

A. Firehouse Sub Public Safety Foundation Grant Award Acceptance Request - Accept the award from Firehouse Subs Public Safety Foundation for Two Hurst Strong Arm Structural Tools and Accessories in the amount of $16,535.

B. Final Contract for Asset Operations and Management Software Solution - Approve contract with Data Transfer Solutions, a subsidiary of Atkinsrealis USA Inc., and a Florida limited liability company having its principal place of business at 482 South Keller Road, Suite 300, Orlando, Florida 32810 (“DTS”) in the amount of $532,420 for the first five (5) years-total cost of ownership to purchase, customization, and implementation of an Asset Operations and Management Software Solution System; and authorize the Mayor to execute the Contract upon review and approval from the City Attorney, City Manager, and Purchasing & Contracting. Additionally, approve associated budget amendment.

C. Florida Department of Environmental Protection (DEP) Grant Awarded for Resilient Florida Planning Grant - Accept the change order to the grant from the Florida Department of Environmental Protection (DEP) to conduct a Comprehensive Vulnerability Assessment and Adaptation Plan with the assistance of a consultant to conduct the deliverables of the Grant Agreement and authorize the City Manager to execute any instruments necessary for receipt of the grant award in the amount of $135,000.

D. Purchase of Fire Department Self Contained Breathing Apparatus Cylinders - Authorize the purchase of Fire Department Self Contained Breathing Apparatus (SCBA) Cylinders from Ten-8 Fire and Equipment for a total amount not to exceed $26,000.

E. Contract amendment with Camino Technologies - Approve First Amendment to Master Software License Agreement between the City of Titusville and Camino Technologies to include additional functionality and authorize the Mayor to execute the required documents upon review and approval by the City Attorney and Purchasing and Contracting Administrator. Fees payable for the prorated Year 2 are $28,750 and Year 3 are $52,000.

F. Contract NEOGOV-PowerDMS - Approve the amended the Master Software License Agreement between the City of Titusville and NEOGOV to include additional functionality and components for Year 1 subscription rate at a discounted rate at $24,990; Year 2 subscription rate at $32,077.50;and authorize the Mayor to execute the required documents upon review and approval by the City Attorney and Purchasing and Contracting Administrator.

G. Tyler Technologies Software Master Service Agreement Consolidation and Upgrade - Approve the Master Software License Agreement between the City of Titusville and Tyler Technologies to include additional functionality for Phase 1 through 3 at an anticipated cost of $520,887.85 subject to availability of funds; and authorize the Mayor to execute the required documents upon review and approval by the City Attorney and Purchasing and Contracting Administrator, and approve the associated Budget Amendment.

H. Amendment No. 2 for Agreement 22FRP99 between the Florida Department of Environmental Protection and the City of Titusville - Approve Amendment 2 to agreement 22FRP99 between the Florida Department of Environmental Protection and the City of Titusville and authorize the City Manager to execute the amendment.

I. Contract for Roadway Paving and Patching Services - Approve the use of Brevard County B-6-23-70 Paving Services & Asphaltic Concrete effective through 08/30/2025 in an amount not to exceed $425,000 for various roadway paving and patching to VA Paving, Inc. of Cocoa, FL. Additionally, authorize the City Manager to execute the purchase order.

J. Collective Bargaining Agreement between the International Association of Firefighters (IAFF), Local 2445 and the City of Titusville - Approve the Agreement between the IAFF Local 2445 and the City of Titusville in accordance with Article #29 Duration of the Collective Bargaining Agreement.

K. Water and Sewer Service Agreement for Parcel 21-35-20-00-750 - Approve the water and sewer service agreement as presented and have the City Mayor execute the agreement.

L. Amending and Supplementing Resolution No. 11-2024 with Resolution No.20-2024, to include construction of a light vehicle maintenance building, administrative/fleet services building, and associated site preparation - Approve Resolution No. 20-2024, amending and supplementing Resolution No. 11-2024, which authorized the issuance of Improvement Revenue Bond, Series 2023, to finance the cost of a Fuel Tank Replacement to allow for the use of excess proceeds of $1,315,000 to construct a light vehicle maintenance building;

construction of the administrative/fleet services building, including site construction; and approve the associated Budget Amendment.

M. Marketing and Public Relation Services for the City of Titusville Economic Development Department - Approve the final ranking and award of contract to the top ranked firm Marketing Alliance, in the amount of $89,250 to provide comprehensive marketing, digital marketing, public relations, communications, and SEO strategies to enhance the City's brand, increase economic development opportunities, and attract visitors, residents, and businesses; and authorize the Mayor to execute the contract upon approval by the City Attorney, City Manager, and Purchasing and Contracting Staff and approve associated budget adjustment.

N. Online Payment Processing Services Contract - Approve contracting services for Online Payment Processing with Invoice Cloud, Inc. with anticipated City fees of $34,000 and authorize the Mayor to execute the contract upon review and approval of the City Attorney, City Manager, and Purchasing & Contracting Staff.

O. Request for FEMA Grant Consulting Services utilizing the Seminole County Contract RFP-604605-23/LAS Disaster Recovery Consultant Services - Approve the use of Seminole County Contract RFP-604605-23/LAS Disaster Recovery Consultant Services - FEMA in an amount not to exceed $10,000 for disaster recovery consulting services to Carlisle Thompson LLC of Georgetown, Texas; and approve the associated budget amendment. Additionally, authorize the City Manager to execute the purchase order.

P. Amendment 3 to State Revolving Fund Loan Agreement WW050340 for Indian River Forcemain Project - Approve Amendment 3 for Loan Agreement WW050340 between the City of Titusville and the Florida Department of Environmental Protection and allow for the City Manager to execute the amendment.

Q. Memorandum of Understanding with the North Brevard Economic Development Zone (NBEDZ) to Implement Real Estate Software ReSimplifi - Approve the Memorandum of Understanding with the North Brevard Economic Development Zone to equally share the costs of hosting ReSimplifi's Real Estate software on the City's economic development website and authorize the City Manager to execute the agreement.

Toni Shifalo discussed Consent Agenda Item 8M. Ms. Shifalo stated that the tree team had been advocating for the City to hire an arborist for years to protect the trees in the planning stages, but the City did not listen. Ms. Shifalo stated that she was not in support of this item.

Stan Johnston discussed Consent Agenda Item 8C, 8D, 8G, 8H, 8L, 8O and 8P. Mr. Johnston stated that Consent Agenda Item 8L would cost $1,315,000 and he did not think that was appropriate for the Consent Agenda. He stated that he was in support of Consent Agenda Item 8I for various roadway paving and patching. Mr. Johnston stated that Consent Agenda Item 8G would cost $520,887.85 and that was too much for software.

Motion: Member Nelson moved to approve Consent Agenda items A, B, C, D, E, F G, H, I, J, L, M, N, O, P and Q in accordance with recommendations. Member Stoeckel seconded the motion. The roll call vote was:

Vice-Mayor Robinson	Yes
Member Stoeckel	Yes
Member Cole	Yes
Member Nelson	Yes
Mayor Diesel	Yes

The motion carried unanimously.

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ORDINANCES – SECOND READING, PUBLIC HEARING AND RELATED ACTION –

Ordinance No. 41-2024 - Building Trade Services Clean Up – City Manager Larese advised that the request was to conduct the second reading and the final public hearing of the correction Ordinance No. 41-2004 related to Building Trade Services.

City Attorney Broome read Ordinance No. 41-2024 amending Section 28-203 "Building Trades Services" (c) "Standards for Permitted Uses with Limitations" to incorporate amendments approved by Ordinance 30-2022 and Ordinance 29-2023; and providing for severability, repeal of conflicting ordinances, effective date, and incorporation into the code and an effective date the second time by title only. (This was a legislative item.)

On October 2, 2024, the Planning and Zoning Commission recommended approval, 6-0.

The City adopted "Building Trades Services" Ordinance No. 30-2022 to expand the zoning districts where building trades services could be established. While drafting a separate "PID White/Chaffee" Ordinance No. 29-2023, to address development along White Drive and Chaffee Drive, staff used an incorrect version of the code which had not yet reflected the changes adopted in the "Building Trades Services" ordinance. This draft ordinance proposes corrections, which were inadvertently added or removed in error to provide internal consistency and to enhance usability of the Code.

The public hearing was open.

Stan Johnston stated that this was a problem that needed to be cleaned up. He discussed dams in the City of Titusville and stated that they were illegal since 1985, etc.

No one else wished to speak; therefore, the public hearing was closed.

Motion: Member Nelson moved to approve Ordinance No. 41-2024 - Building Trade Services Clean Up, as recommended. Member Stoeckel seconded the motion. The roll call vote was:

Member Stoeckel	Yes
Member Cole	Yes
Member Nelson	Yes
Mayor Diesel	Yes
Vice-Mayor Robinson	Yes

The motion carried unanimously.

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Ordinance No. 42-2024 - Outdoor Storage Clean Up – City Manager Larese advised the request was to conduct the second reading and the final public hearing of the correction Ordinance No. 42-2024 related to outdoor storage.

City Attorney Broome read Ordinance No. 42-2024 amending the City's Land Development Regulations by amending Section 28-54 "Use Table" and Section 28-151 "Outdoor Storage" (a) "Districts where Permitted"; to correct amendments approved by ordinance 25-2020; and providing for severability, repeal of conflicting ordinances, effective date, and incorporation into the code the second time by title only.

This was a legislative item. On October 2, 2024, the Planning and Zoning Commission recommended approval, 6-0.

In 2020, the City adopted a "Clean Up Ordinance" to correct discrepancies in the zoning code use tables for primary uses (Ord. 25-2020, 12-8-2020). Staff discovered inconsistencies within the larger Use Table contained in Section 28-54, and the individual Use Standards in Section 28-151 - Outdoor Storage. In an effort to correct errors within Ordinance No. 25-2020, staff reviewed the Use Table and Use Standards Table for internal consistency and correctness, based on staff analysis, previous code versions, and existing code language. This draft ordinance proposes corrections, which were inadvertently added or removed in error to provide internal consistency and to enhance usability of the Code.

The public hearing was open.

Stan Johnston stated that he was a former professional engineer and registered land surveyor for Brevard County and the City of Titusville. He discussed a freshwater management study, area of critical concern, and flood zone elevations, etc. Mr. Johnston stated that he had problems with the City.

No one else wished to speak; therefore, the public hearing was closed.

Motion: Member Nelson moved to approve Ordinance No. 42-2024 - Outdoor Storage Clean Up, as recommended. Member Cole seconded the motion. The roll call vote was:

Member Cole	Yes
Member Nelson	Yes

Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes

The motion carried unanimously.

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Mayor Diesel stated that this was the last meeting for the current council. He did not believe that they should hear the first reading, it should be tabled until the regular City Council meeting on November 26, 2024 so the new council could hear the first reading.

Member Stoeckel stated that the current council could hear the first reading and if the new Council Members needed more information and were not ready for the second hearing, then they could vote to table it at that time. Member Stoeckel stated that she wanted to ensure the new Council Members were comfortable voting on the items.

Member Cole stated that he agreed with Mayor Diesel and wanted to table the items to the regular City Council meeting on November 26, 2024 at 6:30 p.m.

Member Nelson stated that if the new Council Members did not feel comfortable voting on the items at the next meeting, then they could choose to table the items at that time.

Vice-Mayor Robinson stated that he agreed with Mayor Diesel and all of the first reading should be tabled to the regular City Council meeting on November 26, 2024 at 6:30 p.m.

Motion: Member Stoeckel moved to table Item 10A – Ordinance No. 45-2024 - Consolidated Fees for Development Applications and Legal Advertising Ordinance to the regular City Council meeting on November 26, 2024 at 6:30 p.m. Member Nelson seconded the motion. The roll call vote was:

Member Nelson	Yes
Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes
Member Cole	Yes

The motion carried unanimously.

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ORDINANCES-FIRST READING

Ordinance No. 45-2024 - Consolidated Fees for Development Applications and Legal Advertising Ordinance – This item was tabled to the regular City Council meeting on November 26, 2024 at 6:30 p.m. prior to the items being introduced.

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Ordinance No. 46-2024 - Willow Creek Community Development District (CDD) Contraction Amendment – City Manager Larese advised the request was to conduct the first reading of Ordinance No. 46-2024 Willow Creek Community Development District (CDD) Contraction Amendment.

Roy Van Wyk represented the applicant for Item 10B and Item 10C. He stated that they were trying to bifurcate the land that was in the current district. Mr. Van Wyk stated that he was in support of holding the first hearing at this meeting because a publication for the final public hearing on November 26, 2024 at 6:30 p.m. had already been published.

Motion: Member Cole moved to table Item 9B - Ordinance No. 46-2024 - Willow Creek Community Development District (CDD) Contraction Amendment and Item 9C - Ordinance No. 47-2024 - Willow Creek II Community Development District (CDD) Establishment to the regular City Council meeting on November 26, 2024 at 6:30 p.m. Member Stoeckel seconded the motion. The roll call vote was:

Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes
Member Cole	Yes
Member Nelson	Yes

The motion carried unanimously.

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Ordinance No. 47-2024 - Willow Creek II Community Development District (CDD) Establishment – This item was tabled to the regular City Council meeting on November 26, 2024 at 6:30 p.m. earlier in the meeting.

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OLD BUSINESS – None.

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NEW BUSINESS –

Disposition of surplus properties for affordable housing via donation of 701 Lucky Street, 915 Kenilworth Court, 504 Roderick A. Harris, Sr. Avenue, and 706 Roderick A. Harris, Sr. Avenue - City Manager Larese advised the request was to approve disposition of vacant surplus properties suitable for affordable housing to Community of Hope, Inc.

On April 11, 2023, City Council approved advisability to develop an Affordable Housing Property Disposition Program. As a result, the Neighborhood Services Department compiled a list of City-owned properties suitable for affordable housing with the adoption of Resolution 26-2023. This list was posted on the City's website, Department webpage, and included in the annual Housing Incentive Plan.

On September 13, 2024, the Neighborhood Services Director received a proposal from Community of Hope, Inc. seeking the donation of four City-owned surplus properties for the sole purpose of creating affordable housing units. The proposal outlines options for homeownership and rental opportunities based on need. Staff has reviewed the proposal and supports the organization's request and desire to expand affordable homeownership and rental opportunities in Titusville.

If approved, the disposition action would necessitate a Land Use Restriction Agreement (LURA) between the City and Community of Hope, Inc. for each donated property. The LURA outlines the development criteria and conditions for creating affordable homeownership units for low- to moderate-income households. Secondarily, it provides for rental opportunities where homes remain unsold for a period of six months. In the case of rental units, the LURA affordability period would be a minimum of twenty (20) years. However, as a bonus, Community of Hope's proposal outlines an election to utilize their community land trust platform to create a 99-year ground lease for each property to ensure it continues to be used for affordable housing in perpetuity, which staff supports.

Staff was requesting City Council's authorization to transfer ownership via donation through a Special Warranty Deed, upon the execution of a satisfactory LURA from Community of Hope, Inc., for each donated property. Additionally, staff was seeking authorization for the Mayor to execute the required documents to complete the dispositions as reviewed and approved by the City Attorney.

Vice-Mayor Robinson asked if these were single family unit properties and if they met the criteria for width and depth.

Neighborhood Services Director Terrie Franklin stated that they were all single-family unit properties. Two of the properties were smaller then normal and the rest were standard size.

Community Development Director Brad Parrish stated that council approved direction for staff to come up with changes to the code to allow some flexibility within existing zoning districts. He stated that the current code allowed flexibility through variances if they were significant and some administrative approvals for encroachments into setbacks, if necessary.

Drew Warren, the CEO of Communities of Hope, stated that he was excited about this project. It was an opportunity to help people with home ownership who would normally be priced out of it and freed up rentals for those in need. He stated that he was available for questions.

Member Nelson asked Drew Warren, the CEO of Communities of Hope, to explain how this would work.

Drew Warren, the CEO of Communities of Hope, stated that in reality it was not any different than land given to Habitat for Humanity, with the exception of permanent affordability. There was a land use restriction that guaranteed twenty years of affordability. In addition, they guaranteed that these properties would permanently serve people in need of affordable housing through a land lease. It ensured that there was always an opportunity for affordable home ownership.

Toni Shifalo stated that she was concerned with how the home owner would build any wealth if they were required to sell it to someone who was also low-income.

Vice-Mayor Robinson stated that the property would still go up in value, just not as much as other properties.

Toni Shifalo stated that two of the properties were in the poorest district in the City, according to the 2020 census. She stated that it was admirable for the City to donate unused property to this nonprofit. Ms. Shifalo stated that she was concerned that the non-profit would purchase the surrounding vacant lots and increase the units instead of building single-family homes. She stated that the current zoning would allow them to increase the units.

Drew Warren, the CEO of Communities of Hope, stated that when the property and home were resold, they would resell it at the appraised value and keep the equity that was built up over time. When the next person buys the home, the value of the land and any public funds or grant funds that were spent on the house would be decreased for the next buyer.

Stan Johnston discussed properties the City sold in the past, etc. He stated that there was a building in the City that was put directly on top of a drainage pipe. Mr. Johnston stated that he did not believe these properties would be a problem.

Motion: Member Nelson moved to approve the disposition of surplus properties for affordable housing via donation of 701 Lucky Street, 915 Kenilworth Court, 504 Roderick A. Harris, Sr. Avenue, and 706 Roderick A. Harris, Sr. Avenue to Community of Hope, Inc through a Special Warranty Deed, upon the execution of a satisfactory LURA from Community of Hope, Inc., for each donated property and authorize for the Mayor to execute the required documents to complete the dispositions as reviewed and approved by the City Attorney, as recommended. Member Cole seconded the motion. The roll call vote was:

Vice-Mayor Robinson	Yes
Member Stoeckel	Yes
Member Cole	Yes
Member Nelson	Yes
Mayor Diesel	Yes

The motion carried unanimously.

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Community Development Personnel Request – City Manager Larese advised the request was to approve the FY25 Budget by adding one new full-time employee in the Community Development Department using General Fund and Building Fund Unassigned Fund Balance and approve the associated Budget Amendment.

A new full-time position in the Community Development Department was requested. The City was experiencing serious delays related to the review of site plans. The City's Code states that the review of a Class II site plan should be completed in thirty days. The current average to complete a single review was fifty days. In addition, the average number of reviews per site plan was three, which equates to significant delays in permitting and potential costs to applicants. The primary bottleneck was the review of tree mitigation and landscape plans. The staff has exhausted all options, including the internal reassignment of duties. This request was originally submitted with the proposed FY25 Budget, but was deferred due to budget constraints.

City Manager Larese advised that Council approved this during the budget process and deferred it until mid-year. Staff asked that it was moved to now, instead of mid-year.

Toni Shifalo stated that the primary bottleneck was the review of tree mitigation and landscape plans. Ms. Shifalo stated that the Tree Team had been advocating for the City to hire an arborist for years so that the tree canopy was protected in the planning stages. Ms. Shifalo asked staff to consider a candidate with an arborist background and training.

Stan Johnston stated that he was in support of hiring someone that was qualified. Mr. Johnston discussed the plans for SNJ Oaks and the issues he had with it, etc. He stated that he was in support of this item.

Member Nelson asked if there was currently any arborist in the Planning Department.

Community Development Director Brad Parrish stated that there were two staff members that were certified arborists.

Motion: Member Nelson moved to approve the FY25 Budget by adding one new full-time employee in the Community Development Department using General Fund and Building Fund Unassigned Fund Balance and approve the associated Budget Amendment, as recommended. Member Cole seconded the motion. The roll call vote was:

Member Stoeckel	Yes
Member Cole	Yes
Member Nelson	Yes
Mayor Diesel	Yes
Vice-Mayor Robinson	Yes

The motion carried unanimously.

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Resolution No. 21-2024 Authorizing an Increase in, and Providing for, a Ten Year Term Under Master Lease-Purchase Agreement pursuant to Resolution No. 10-2023 – City Manager Larese advised the request was to approve Resolution No. 21-2024, authorizing an increase in the Master Lease Line of Credit not to exceed $12,500,000 and authorizing a supplemental term sheet to include a 10-year option, which would allow for the financing of the two fire engine trucks, insurance costs, and approve the associated budget amendment.

On October 8, 2024, the City Council approved the purchase of two new fire trucks and associated equipment for a dollar amount not to exceed $2,170,000. The City now desired to increase the original authorized amount for the Line of Credit of $10,000,000 to $12,500,000 including issuance costs of $11,000 for the purpose of purchasing the two new fire engine trucks and associated equipment approved in October 2024, and increase the payment term to ten (10) years.

JPMorgan Chase Bank, N.A. provided a Supplemental Term Sheet (Summary of Terms & Conditions) to allow for the $2,181,000 including the financing. The City desired to increase and extend the terms of Resolution No. 10-2023 with Resolution No. 21-2024 to allow for an increase of $2,181,000, for the purchase of two fire engine trucks and associated equipment, and to extend the terms to include the 10-year option. This amount also included $11,000 of issuance costs.

Stan Johnston stated that the Fire Department would not meet with him. Mr. Johnston discussed SNJ Oaks and stated that the minimum required width a road had to be for a fire truck in the City of Titusville was twenty feet wide, but Mockingbird Lane was only ten feet wide.

Motion: Member Nelson moved to approve Resolution No. 21-2024, authorizing an increase in the Master Lease Line of Credit not to exceed $12,500,000 and authorizing a supplemental term sheet to include a 10-year option, which would allow for the financing of the two fire engine trucks, insurance costs, and approve the associated budget amendment, as recommended. Member Cole seconded the motion. The roll call vote was:

Member Cole	Yes
Member Nelson	Yes
Mayor Diesel	Yes
Vice-Mayor Robinson	Yes
Member Stoeckel	Yes

The motion carried unanimously.

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PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS) –

Carshonda Wright thanked City Council for everything they do for the community and stated that she was going to miss working with them.

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Toni Shifalo stated that the Governor of Florida cut the $32 million-dollar arts budget for the State of Florida. She stated that art organizations across Florida lost their funding and she was disappointed that none of the elected officials did anything to reverse the loss of funding.

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MAYOR AND COUNCIL REPORTS

Mayor's Report – Mayor Diesel submitted his written report.

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Mayor Diesel stated that he attended the Space Coast League of Cities meeting on November 11, 2024.

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Council Reports –

Member Stoeckel stated that she attended the Space Coast League of Cities meeting on November 11, 2024. She stated that the representative from Eastern Florida State College attended and discussed the new aviation and aerospace program. It was currently housed at the Melbourne airport, but they were in the process of transitioning it to the Titusville campus.

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Member Cole stated that he also attended the Space Coast League of Cities meeting on November 11, 2024.

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Member Nelson stated that she and Laurilee Thompson spoke with Public Works Director Kevin Cook and was impressed with their current plans. She stated that septic systems created three times the amount of nitrogen as the sewer system. She stated that it was very important to get rid of the septic tanks and the City had plans to run sewer lines to areas where there were large concentrations of septic tanks. Member Nelson discussed adding an incentive for citizens to switch from a septic system to the sewer system and asked council to give advisability for staff to research.

Stan Johnston stated that he was not in support of this item. He stated that the septic systems were not the main issue and there were other problems that caused more damage to the Indian River Lagoon, etc.

Motion: Member Nelson moved to approve an advisability to determine if some type of incentives could be provided to citizens to move from septic to sewer. Member Cole seconded the motion.

The motion carried unanimously.

xxx

Member Stoeckel stated that some of the legislative items that were being discussed were sovereign immunity, retaining public safety at the state level, short term rentals, protecting single family zoning, impact fees and the Live Local Act.

xxx

Member Stoeckel stated that Florida Representative Tyler Sirois was named Majority House Leader, which was good for Brevard County.

xxx

Vice-Mayor Robinson stated that he attended the Space Coast League of Cities meeting on November 11, 2024.

xxx

Member Cole stated that he worked with an organization in Orlando called the Folds of Honor. They raised money for disabled and deceased military families and assist with their educational opportunities. Member Cole stated that the organization raised over $600,000 at a golf tournament in Lake Nona.

xxx

City Managers Report – City Manager Larese submitted his written report.

xxx

City Manager Larese advised that there were three public focused group meetings on the following dates:

- November 14, 2024 at 9:00 a.m. – 11:00 a.m.
  Titusville City Hall Council Chambers
  Institutions/Government
- November 21, 2024 at 11:00 a.m. – 1:00 p.m.
  Titusville City Hall Council Chambers
  Local Business/Major Employers
- December 05, 2024 at 5:00 p.m. – 7:00 p.m.
  Titusville Senior Center
  Community/Civic Groups

xxx

City Manager Larese advised of the upcoming meetings:

- Last Regular Meeting of Current Council November 26, 2024 at 10:30 a.m.
- Swearing in of New Council November 26, 2024 at 11:00 a.m.
- City Council Meeting Presentation meeting on November 26, 2024 at 5:30 p.m.
- Regular City Council Meeting November 26, 2024 at 6:30 p.m.
- Community Development Block Grant Special Meeting on December 3, 2024 at 5:30 p.m.

xxx

City Manager Larese advised that there were two new gateway signs installed, one at Garden Street and Singleton Avenue and the other on Cheney Highway.

xxx

City Attorneys Report – None.

xxx

With no further business to discuss, the meeting adjourned at 8:35 p.m.

_____
Daniel E. Diesel, Mayor

ATTEST:

_____
Wanda F. Wells, City Clerk