

The Historic Preservation Board (HPB) of the City of Titusville, Florida met in regular session at City Hall in the Council Chamber, located at 555 South Washington Avenue, on Monday August 3, 2026 at 1:00 p.m.

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Vice Chairman Petyk called the meeting to order at 1:00 p.m. Present were, Secretary Adams, Member Shifalo, Member Foster and Alternate Member Davis. Chairman Kiesel, Member Jonas, Member Gaetjens and Alternate Member Crofton were absent. Also attending were Planner Tabitha Armstrong and Recording Secretary Laurie Dargie.

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Member Foster motioned to approve the regular minutes from the July 6, 2026 meeting as presented. Member Shifalo seconded. There was a unanimous voice vote in favor.

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Old Business

None

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New Business

Design Best Practices Community Training

Member Foster said that she has a PowerPoint Presentation on the Design Best Practices that she gave at the Florida Trust Conference. Member Foster said she would be able to give the same presentation as one of the educational classes.

Member Shifalo suggested having another workshop in September or October 2026. Planner, Tabitha Armstrong suggested looking at October as September would be too soon as there is a lot that goes into preparing for a workshop.

Member Foster shared information regarding the Space Coast Trades Academy. Member Foster said she also provided this information to Community Development Director Brad Parrish. Ms. Armstrong said that Mr. Parrish did forward the information to Tyler, who is our Certified Local Government (CLG) contact person.

Member Foster further explained that the Space Coast Trades Academy educates and teaches trades to people interested in learning specific trades or are interested in doing work on their historical structures.

Member Foster said that the Clifton School House was dismantled years ago and she has been looking for places to have the school rebuilt. Member Foster said there are funds to have the Clifton School House rebuilt and numerous items to put back into the schoolhouse. Member Foster said that the issue has been there hasn't been an approved location to place the schoolhouse.

The Historic Preservation Board had some more discussion as to having an October workshop in the City Council Chamber and having Member Foster give the PowerPoint presentation on Design Best Practices. Member Foster said it is helping to understand what a property has in a historical structure and what they can do with it.

Ms. Armstrong clarified that the Historic Preservation Board members would like to simply have a workshop at City Hall in the Council Chamber and have Member Foster give the presentation. The Historic Preservation Board members said yes.

Member Shifalo stated that she is the Secretary to the Main Street Titusville Program and they are interested in coordinating with the Historic Preservation Board on future items. Member Shifalo said that the Board may be interested in a table/booth at the Titusville Twilight events that take place once a month on Fridays.

The Historic Preservation Board members had some discussion relating to coordinating with the Main Street Titusville Program.

Member Shifalo brought up the Joynerville & Beyond memorial wall that is being discussed. Member Davis read from an email from Christina Stokes regarding the proposed memorial wall. Member Davis said that this is being presented to City Council on Tuesday August 11, 2026.

Member Foster spoke about the Clifton School House and asked if the idea could be mentioned to see if the community in Joynerville would be interested in having the school built somewhere. The Historic Preservation Board had discussion regarding the property located at 711 S. Palm Avenue. The Historic Preservation Board said that this property has more than enough room to place the Clifton School House, a museum and educational center. The Historic Preservation Board members would like to look into what it might take to obtain this property for these ideas. Ms. Armstrong said she will pass on these ideas to Community Redevelopment Planner Sue Williams and Community Development Director Brad Parrish.

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Financial Hardship Criteria Research

Ms. Armstrong gave an overview of this item.

Member Foster said she visited the area that Mr. Mahoney brought up at the July meeting. Member Foster said the lift station is deplorable and the smell is terrible. Member Foster said that something needs to be done by the City of Titusville on this lift station.

Member Shifalo said she would like to see financial aid/funds for homeowners.

The Historic Preservation Board members had discussion as to why financial aid/grant funds are not provided to homeowners. Member Foster said that everyone would be applying for funds to have work done to their homes and that just isn't feasible.

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Petitions & Request

None

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Reports

Secretary Adams suggested reaching out to the Titusville Library as another place to have educational classes for the public.

Member Davis said that he has observed street markings on Riverside Drive and asked if there is any work that is fixing to be done on the sewage infrastructure in this area. Ms. Armstrong said she can ask and find out what is going on in the area.

Planner Tabitha Armstrong said that the Demolition Ordinance and GIS Mapping will be agenda items at the September 1, 2026 Historic Preservation Board meeting.

Planner Tabitha Armstrong updated the Historic Preservation Board members that the Joynerville grant that was applied for through the Florida Trust was declined.

Planner Tabitha Armstrong said that the State grant opportunities opened and the city has applied for a grant to have a comprehensive historical survey done in the Joynerville area.

Member Shifalo said she enjoyed the Preservation on Main Street (POMS) conference.

Recording Secretary Laurie Dargie reminded the Historic Preservation Board members that the September Historic Preservation Board meeting is on Tuesday September 1, 2026 due to the Labor Day Holiday.

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Adjournment 2:23pm