City Council
Regular Meeting
February 11, 2025

The City of Titusville City Council met in regular session on Tuesday, February 11, 2025, at Titusville City Hall, second floor, Council Chamber, 555 South Washington Avenue, Titusville, Florida 32796.

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Mayor Connors called the City Council meeting to order at 6:30 p.m. Those present in the Council Chamber included Mayor Andrew Connors, Vice-Mayor Herman Cole, Jr. Col USAF Retired and City Council Members Megan Moscoso, Jo Lynn Nelson, and Dr. Sarah Stoeckel. Also present were City Manager Scott Larese, City Attorney Richard Broome, and City Clerk Wanda Wells. Sr. Administrative Assistant Emily Campbell completed the minutes.

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Mayor Connors requested a moment of silence. He then led those present in the *Pledge of Allegiance to the Flag*. Additionally, City Clerk Wanda Wells read the procedure for public comment and participation.

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APPROVAL OF MINUTES – None.

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SPECIAL RECOGNITIONS & PRESENTATIONS – None.

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BOARDS AND COMMISSIONS

Affordable Housing Advisory Committee (AHAC) Appointments – City Manager Larese advised the request was to approve appointments to the Affordable Housing Advisory Committee (AHAC).

As a recipient of State Housing Initiative Program (SHIP) funds, the City, when receiving more than $350,000 annually, must assemble an Affordable Housing Advisory Committee (AHAC) to review its earlier plan(s) and complete a Housing Incentive Strategies report that recommends affordable housing regulatory incentives to City Council.

Applicants actively engaged in affordable housing:

1. Brian Clark (non-resident) - current Executive Director of the city of Titusville Housing Authority.

Applicants residing within the jurisdiction but not actively engaged in affordable housing:

1. Karen McGuire - retired urban planner and inactive Florida Real Estate person
2. Elizebeth Ross - former landlord/property management and healthcare industry worker

Staff requested that City Council appointed members from the available applications on file to fill the following AHAC vacancies: (a) a citizen who was actively engaged in the residential home building industry in connection with affordable housing (b) a citizen who resides within the jurisdiction of the local governing body making the appointments

City Attorney Broome reviewed Section 420.9076(2), Florida Statutes, that provided details on the AHAC composition. The AHAC must have at least eight and no more than eleven members representing at least six categories identified in the Statute. Effective on October 1, 2020, each AHAC must have a locally elected official. The elected official would count as a member of the AHAC for purposes of meeting the number of members requirement. AHAC members should be appointed by the governing body, but do not have to be adopted by resolution.

Member Moscoso stated that she wanted to review the code to ensure that the requirements for board members was the same for all boards.

Brian Clark, applicant, advised that he was the Executive Director for the Titusville Housing Authority. He stated that Titusville was the seventh Housing Authority that he had operated. Mr. Clark stated that they had big plans for redevelopment related to affordable housing.

Motion: Member Nelson moved to appoint Brian Clark (applicant actively engaged in affordable housing) to the Affordable Housing Advisory Committee. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

Member Nelson stated that she was in support of appointing Karen McGuire because she was a retired urban planner with twenty-four years of experience.

Motion: Member Nelson moved to appoint Karen McGuire (Applicant residing within the jurisdiction but not actively engaged in affordable housing) to the Affordable Housing Advisory Committee. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

Member Moscoso stated that she spoke with Elizebeth Ross and she was interested in serving the community.

Motion: Member Moscoso moved to appoint Elizebeth Ross (Applicant residing within the jurisdiction but not actively engaged in affordable housing) to the Affordable Housing Advisory Committee. Member Nelson seconded the motion. The motion carried unanimously.

Following the meeting, staff determined that two applicants (Karen McGuire and Elizebeth Ross) were appointed to the same position; therefore, staff would request Council reconsider the appointments of Karen McGuire and Elizebeth Ross at their next regular City Council meeting on February 28, 2025 at 6:30 p.m.

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Board of Adjustments and Appeals - The Board of Adjustments and Appeals semi-annual written report was included in the agenda packet. No action was requested.

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Boards and Commissions Application – City Manager Larese advised the request was to review and approve the changes of the Boards and Commissions Application.

At their meeting on January 28, 2025, City Council requested staff revise the current boards and commissions application that was completed by applicants to be considered for the various boards and commissions.

Based on Council's discussion, staff revised the boards and commissions application to include additional information on community involvement, potential conflict of interest, conviction of a felony, civil rights restored, reasonable accommodations for disabilities, protected class that requires personal information to be redacted from the public record, etc.

Staff was requesting that City Council review and approve the changes of the Boards and Commissions Application.

A revised application was distributed by staff.

Member Nelson stated that she wanted to add a section to the application for the applicant to include the crime and date of the crime if the applicant was convicted of a felony, if applicable.

Member Stoeckel stated that the application would become a public record and she did not want to prevent citizens from volunteering because of the personal information that would become part of the public record.

Member Moscoso stated that she agreed with Member Stoeckel.

City Attorney Broome recommended adding the following information: “The information provided on this form is true and consent is hereby given the City Council or its designated representative to verify any and/or all information provided.” to the boards and commissions application.

Motion: Member Nelson moved to approve the changes to the boards and commissions application as distributed with one additional change to add a statement that the person wishing to be appointed shall consent to verification of the information by Council or their representative. Vice-Mayor Cole seconded the motion.

Member Stoeckel asked if the motion included asking if the applicant was convicted of a felony.

Member Nelson stated that it was included in the application.

The motion carried unanimously.

Following the meeting, staff determined that the additional change requested by Council was already on the application that was distributed at the meeting. The statement on the application reads: "The information provided on this form is true and consent is hereby given the City Council or its designated representative to verify any and/or all information provided."

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PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NONAGENDA ITEMS) –

Kathleen O'Rourke discussed a letter she received from Stuart Buchanan regarding the board appointments, etc. She provided the letter to staff for the public record.

Johnnie B. Dennis stated that he was the president of the local chapter of the National Action Network in Cocoa, Florida. He discussed Chief Lau's leadership and the Titusville Police Department.

David Flowers thanked the City for agreeing to clear the land owned by the City that was near the Meadows South Neighborhood. Mr. Flowers stated that trees were damaging underground lines on the easement near Meadow South. He asked the City to look into providing an exception in the code for tree removal permits for landscaping in utility easements. Mr. Flowers also stated that he did not believe it was right for property owners who were responsible for maintaining their own streets to pay the same millage rate.

Ronald Voll stated that he used autopay to pay his Titusville water bill, but he received a notice that his payment was rejected due to an incorrect account number. He reviewed an email he received from Titusville Customer Service explaining the issue. Mr. Voll stated that the problem with his autopay was very confusing and non-transparent and he believed it was the City's responsibility to provide a method for customers who had this same issue.

Dwight Seigler stated that Titusville Police Chief Lau retired in 2017, but was working under a contract signed by the City Manager, etc.

Member Moscoso asked City Manager Larese for Police Chief Lau's retirement status.

City Manager Larese advised that Chief Lau was a contracted employee since 2017.

Brienne Robertson stated that she was the president of Royal Oak Community Alliance, on the Board of Directors for the Royal Oak Condo Association and the President of Royal Oak Ministries. She discussed the demolition permit that was issued to Toulon Apartments, the owner of 2150 Country Club Drive, Royal Oak Golf Course. She stated that she previously had a contract on that property in 2019. She asked staff to review the demolition permit and revise the permit, etc. She expressed concern for contaminations in the soil and fill on the property.

Member Nelson expressed concern for the contaminated soil on the property as stated by Ms. Robertson. Community Development Director Brad Parrish stated that golf courses often used contaminates to control vegetation, but the City did not have any environmental reports related to this property in the records. Community Development Director Brad Parrish advised that he would review her concern.

Samantha Charles stated that she had been asking for answers regarding her son's death since February 7, 2025. She stated that she was not able to identify her son or see his body since his death, etc.

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Mayor Connors called for a recess from 7:20 p.m. to 7:55 p.m.

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Toni Shifalo stated that there were issues in this community and discussed gentrification, etc.

Stan Johnston thanked Council and the Police Department. Mr. Johnston prayed for justice, peace and healing for the Charles' family. Mr. Johnston stated that he was a professional engineer, etc.

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CONSENT AGENDA

Member Nelson advised that she wanted to pull Consent Agenda Item 8D - Aetna Employee Assistance Program Amendment 2 for discussion.

Member Moscoso advised that she wanted to pull Consent Agenda Item 8F - Budget Amendment - City Council for discussion.

City Clerk Wanda Wells advised that two speaking cards were submitted.

City Manager Larese read Consent Agenda items A, B, C, D, E and F as followed:

A. Flag and Memorial Committee Use of Funds - The Flag and Memorial Committee was requesting transfer of restricted funds totaling $3,000.00 from restricted account 001-0000-389.11-04 into account 001-5555-513.52-02-GF2105 in order for the Flag and Memorial Committee to continue to perform their functions and duties as set forth in the Committee's bylaws and approve the associated budget amendment.

B. Water Service Agreement for 3893 Goshawk Place - Approve the water service agreement for 3893 Goshawk Place and authorize the Mayor to execute the agreement.

C. Approve the use of Sourcewell Contract #041521-RCS with Routeware Inc. for Solid Waste Routing Software - Approve the issuance of a purchase order utilizing Sourcewell Contract #041521-RCS to purchase and implement solid waste routing software with an initial implementation amount of $6,750 and a reoccurring subscription amount $3,910 per month to Routeware, Inc. of Portland, Oregon.

D. Aetna Employee Assistance Program Amendment 2 - Approve to correct the contract term of the Employee Assistance Program to align with the Master Services Agreement for Administrative Services Only and delegate the Mayor to execute the amendment #2 upon approval from Purchasing & Contracting, City Attorney, and City Manager.

E. Purchase of Vehicles and Equipment - Public Works - Approve the use of Florida Sheriff's Association Cooperative Purchasing Program, Contract # FSA23-EQU21.0 Heavy Equipment for the purchase of three (3) budgeted generators to ACF Standy Systems in the total amount of $212,623.20. Approve the use of Florida Sheriff's Association Cooperative Purchasing Program, Contract # FSA23-VEH21.1 Heavy Trucks and Buses for the purchase of one (1) budgeted bucket truck for traffic signals to Duval Ford of Jacksonville, Florida in the total amount of $176,179.00. Additionally, approve the associated budget amendment.

F. Budget Amendment - City Council - Approve a budget amendment for City Council approved travel and other expenses in the total amount of $7,377.73, which includes $485.00 for Mayor Connors to purchase a membership with the Civilian Military Council to represent the City, which includes a ticket to the Civilian Military Council Commander's Banquet 23 January 2025, $2,040.04 for Member Moscoso to attend the Florida League of Cities FAST Fly-In in Washington, D.C. 3-6 February 2025, $750.00 for all members to attend the Brevard Federated Republican Women Biennial Veterans & Miltary Appreciation Dinner in Cocoa, FL 8 March 2025, $612.98 for Mayor Connors to attend the Chambers of Brevard County Tallahassee Advocacy Trip in Tallahassee, FL 12-13 March 2025, and $3489.71 for Mayor Connors and Members Moscoso and Stoeckel to attend the Florida League of Cities Legislative Action Days in Tallahassee, FL 24-26 March 2025.

Stan Johnston discussed Consent Agenda items 8B, 8C and 8E. He stated that Water Resources needed to work on detecting and reporting sewage leaks. Mr. Johnston discussed the fountains at Sand Point Park and asked council to consider turning off the fountains during a sewage leak, etc.

Motion: Member Nelson moved to approve Consent Agenda items A, B, C, and E in accordance with recommendations. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

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Aetna Employee Assistance Program Amendment 2 – City Manager Larese advised the request was to correct the contract term of the Employee Assistance Program to align with the Master Services Agreement for Administrative Services only and delegate the Mayor to execute the amendment #2 upon approval from Purchasing & Contracting, City Attorney, and City Manager.

On January 28, 2022, the City and Aetna entered into Amendment #1 to MSA#143060 agreeing to include the proposed Employee Assistance Program (EAP) services & WorkLife and other additional EAP services at the proposed rates from their RFP proposal, which were defined in Amendment #1 as the "Services". Amendment #1 was processed with an error to the term as a period of time beginning December 1, 2021 (effective date) as three (3) one-year annual renewal options through November 30, 2024. The intent was to align all EAP services to the term of the MSA valid through September 30, 2029.

City and Aetna desired to enter into Amendment #2 to document the correction to the term included in Amendment #1 of the Master Service Agreement for alignment of contracted services. The sole purpose of Amendment #2 was to extend all EAP services under the same terms and conditions as the Master Service Agreement for ASO Services through September 30, 2029, the valid term of the Master Services Agreement.

Member Nelson expressed concern for extending the contract and binding the City for ten years as opposed to a shorter or more favorable term.

Mayor Connors expressed concern for the contract that was written in 2017. He stated that he felt that Aetna was taking advantage of the City. Mayor Connors reviewed the issues he had with the contract and stated that he was in support of putting out a Request for Proposal (RFP).

Member Nelson stated that she was in support of tabling this item until Council had additional information.

Motion: Member Nelson moved to table this item to the regular City Council meeting on March 11, 2025 at 6:30 p.m. and requested the consultant, Jan Bush of Robinson Bush, to provide a presentation to the City Council. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

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Budget Amendment - City Council – City Manager Larese advised the request was to approve a budget amendment for City Council approved travel and other expenses in the total amount of $7,377.73, which includes $485.00 for Mayor Connors to purchase a membership with the Civilian Military Council to represent the City, which includes a ticket to the Civilian Military Council Commander's Banquet 23 January 2025, $2,040.04 for Member Moscoso to attend the Florida League of Cities FAST Fly-In in Washington, D.C. 3-6 February 2025, $750.00 for all members to attend the Brevard Federated Republican Women Biennial Veterans & Military Appreciation Dinner in Cocoa, FL 8 March 2025, $612.98 for Mayor Connors to attend the Chambers of Brevard County Tallahassee Advocacy Trip in Tallahassee, FL 12-13 March 2025, and $3489.71 for Mayor

Connors and Members Moscoso and Stoeckel to attend the Florida League of Cities Legislative Action Days in Tallahassee, FL 24-26 March 2025.

Member Moscoso stated that the Brevard Federated Republican Women Biennial Veterans & Military Appreciation Dinner in Cocoa on March 8, 2025 was a partisan fundraiser and asked City Attorney Broome if there were any policies or guidelines regarding the use of City funds for political or partisan fundraisers.

City Attorney Broome advised that Council did not have any specific guidelines under the law related to expenditure of funds, but as Council Members, the expenditure of funds should be incidental to council performing their duties as council members, serving a public purpose.

Member Moscoso stated that she did not believe it was appropriate to spend funds towards a partisan fundraiser.

Motion: Member Moscoso moved to rescind authorization for Mayor Connors, Vice-Mayor Cole and Council Members to attend the Veteran's Day Event in Cocoa, FL on March 8, 2025 that was provided at the regular City Council meeting on January 28, 2025 at 6:30 p.m. Vice-Mayor Cole seconded the motion.

There were speaking cards.

Toni Shifalo expressed concern for council following the Sunshine Law and stated that this was not a public event. She stated that she was not in support of Council attending the Veteran's Day Event in Cocoa, FL on March 8, 2025.

Kathleen O'Rourke stated that she was not in support of Council attending the Veteran's Day Event in Cocoa, FL on March 8, 2025. Ms. O'Rourke also stated that she was not in support of the Mayor's Report containing any items that required a motion or vote.

The motion carried unanimously.

Member Stoeckel stated that she was in support of Council reviewing their budget.

Member Nelson stated that council needed to be careful when spending funds from their budget.

Mayor Connors stated that he thought it was critical for Council to attend the Chambers of Brevard County Tallahassee Advocacy Trip in Tallahassee and advocate for things important to Council.

Mayor Connors stated that he was in support of Council putting out a request for proposal (RFP) for a lobbyist in the future.

City Manager Larese advised that at mid-year or as part of the budget process, staff would create an agenda item for council to discuss and propose items for their budget.

Stan Johnston stated that he was in support of the City hiring a lobbyist because the City needed funding for cleaning up the Indian River Lagoon.

Motion: Member Nelson moved to approve Budget Amendment – City Council (Consent Agenda Item F) as amended, with removal of the $750 for all members to attend the Brevard Federated Republican Women Biennial Veterans & Military Appreciation Dinner in Cocoa, FL on March 8, 2025. Member Stoeckel seconded the motion. The motion carried unanimously.

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ORDINANCES – SECOND READING, PUBLIC HEARING AND RELATED ACTION –

Small Scale Comprehensive Plan Amendment (SSA) No. 7-2024 – 800 Lane Ave – City Manager Larese advised the request was to conduct the public hearing and second reading of the ordinances for Small Scale Comprehensive Plan Amendment (SSA) No. 7-2024.

City Attorney Broome read and reviewed the *Quasi-judicial Rules of Procedure*.

City Attorney Broome read Ordinance No. 4-2025 - an ordinance of the City of Titusville, Florida, amending the Code of Ordinances by amending Ordinance No. 60-1988, which adopted the Comprehensive Plan of the City of Titusville, by amending the future land use designation on land located at 800 Lane Avenue from Downtown Mixed Use, Educational, and Conservation to Downtown Mixed Use, Commercial High Intensity, and Commercial Low Intensity on 10.19+/- acres of property having parcel id no. 22-35-04-00-504; providing for severability; repeal of conflicting ordinances; and providing for an effective date the second time by title only. This was a legislative item.

And

Ordinance No. 5-2025 - an ordinance amending Ordinance No. 5-1993 of the City of Titusville, Florida, by amending the zoning map made a part of said ordinance by reference by changing the zoning classification on land located at 800 Lane Avenue from the Public (P) and Open Space and Recreation (OR) zoning districts to the Community Commercial (CC) zoning district on 10.19+/- acres of property; having parcel id no. 22-35-04-00-504; providing for severability; repeal of conflicting ordinances; and providing for an effective date the second time by title only. This was a quasi-judicial item.

At their meeting on January 22, 2024, the Planning and Zoning Commission, acting as the Local Planning Agency, recommended approval of SSA No. 7-2024 to change the future land use designation from Downtown Mixed Use, Educational, and Conservation to Downtown Mixed Use, Commercial High Intensity, and Commercial Low Intensity. Approved 7-0. In addition, the Planning and Zoning Commission recommended approval of SSA No. 7-2024 to rezone from Public (P) and Open Space/ Recreation (OR) to Community Commercial (CC) with the condition that right turns onto Lane Avenue be restricted. Approved with a 4 yes, 3 no vote. The members in opposition voted no as they felt that Planned Development would be a more appropriate rezoning.

At the regular City Council meeting on January 28, 2025, the City Council tabled this item to the regular City Council meeting on February 11, 2025 based on the applicant's request.

The applicant was requesting a Small-Scale Comprehensive Plan Amendment (SSA) with rezoning to market and redevelop the property for commercial purposes. The property was located at the southwest corner of South Street and Lane Avenue and was previously owned by Brevard Public Schools as the site of the Whispering Hills Primary School. At the July 11, 2023, School Board meeting, the Whispering Hills Facility was declared unnecessary or unsuitable for educational or ancillary purposes after years of deferred maintenance. The Board's declaration, made by adopting Resolution 2022-03, facilitated the sale of the property to private owners. The City's current Comprehensive Plan Educational Future Land Use designation and Public (P) zoning district do not supported private development of the site.

An environmental assessment was conducted on-site in support of the request to replace the Conservation Future Land Use designation and Open Space and Recreation (OR) zoning district located on the west side of the property. The environmental assessment found no evidence of wetlands on-site, which supported the requested change.

Member Moscoso advised that she attended a community meeting that the applicant held in July, but no opinion was formed.

Staff distributed a revised Ordinance No. 4-2025.

Community Development Director Brad Parrish reviewed the staff report. He stated that historically this property was zoned for public use. The request could be generally described as retaining the future land use of the north portion of the property as Downtown Mixed Use (DMU) and changing the middle of the property to Commercial High Intensity (CHI) and the south portion of the property to Commercial Low Intensity (CLI). In their request, the applicant stated that the proposed future land use pattern was in response to the two community meetings held with surrounding property owners. The applicant further stated, "allows for a step-down approach in intensity to allow for more intense development near SR405 and less intense development to the south where [the property] was adjacent to single-family residential." Staff recommended approval, but had some concerns and questions about compatibility.

Member Stoeckel asked why the conservation strip was being removed on the property.

Community Development Director Brad Parrish advised that there were not any wetlands on the property.

Member Nelson stated a concern for Community High Intensity and stated she would rather see it clustered with other commercial uses because of the residential areas. Member Nelson asked if they could place any limits on the Commercial High Intensity.

Community Development Director Brad Parrish stated that Commercial High Intensity land use allowed whatever zoning was underneath it. It did not have special conditions in the code; therefore, whatever was allowed in the Community Commercial zoning district would be allowed.

The public hearing was open.

Kelly Delmonico stated that she was a planning consultant for the owner of this property. She provided a presentation that highlighted as follows:

- 800 Lane Avenue
- April 2022 Community Meeting
- August 2024 Community Meeting
- Result: Amended FLU Application
- Future Land Use
- Zoning

Member Stoeckel asked how it would affect the applicants project if the use was Low Intensity instead of the High Intensity.

Kelly Delmonico stated that the applicant would not be able to exceed more than 40,000 square feet on the entire property with Low Intensity and it would not allow the applicant to have more than two units over 3,000 square feet, which was very small.

Member Stoeckel asked if there was anything that council could do to ensure that they would not go with the most intense use without a binding concept plan. Community Development Director Brad Parrish stated that code encouraged an applicant to provide a concept plan.

Member Stoeckel asked if the land use being changed to commercial would open the property up to a potential Live Local Act.

Community Development Director Brad Parrish confirmed.

Member Moscoso asked about the applicants' previous developments.

Jacob Mermelstein, the applicant, stated that he had built both residential and commercial developments. He stated that he studied Titusville and wanted to give the community something they needed in this area. Mr. Mermelstein stated that he spoke with three pickleball companies and they did not want to sign anything before the zoning was changed. He stated that he spoke to retail companies including Chuck E Cheese and they were interested in the property.

Jacob Mermelstein described some of the previous projects he completed in Indianapolis, Orlando and Connecticut.

Bob Wattwood stated that he was questioning the compatibility and permissibility of High Intensity Commercial for this site given the requirements of the City's Land Development Regulations. He stated that all property zoned Community Commercial that was located in a downtown mixed use land use required access only from a collector or higher roadway. This site was located at an intersection of an arterial roadway and local street and had a proposed access on to both. Mr. Wattwood asked council and staff to consider requesting a traffic analysis and consider limiting ingress and egress to State Road 405 only.

Stan Johnston expressed concern for the height limit. He stated that he was in support of limiting the height to fifty feet because Titusville was a low-rise community, etc.

Community Development Director Brad Parrish stated that Community Commercial did not have a height limitation, but they had to increase the setback one additional foot for every foot above thirty-five feet in height. In the area designated Commercial Low Intensity, the max was thirty-five feet, unless they brought it before council for review and approval.

Member Moscoso asked if it was possible to have an ingress and egress on South Street. She also asked why there was a not a traffic study.

Community Development Director Brad Parrish stated that once the site plan was submitted, staff would review it. He would expect an entrance off of South Street, but it would not be prohibited to have a secondary access off Lane Avenue. He stated there was not a requirement for a traffic study at this time, but potentially at the site plan stage, staff would request a traffic study.

Member Nelson stated that she was in support of the Commercial High Intensity, but she wanted a twenty-foot buffer on the south side of the property and no building on the south parcel. She was in support of at least one ingress/egress on South Street and no turn on to Lane Avenue.

Kelly Delmonico reviewed the conditions: (1) No south bound turn on Lane Avenue; (2) Egress and Ingress on South Street (S.R. 405) if possible; (3) 20 foot buffer on south side of property; and (4) A 200 foot building setback from the south within the CLI Future Land Use.

No one else wished to speak; therefore, the public hearing was closed.

<u>Motion</u>: Member Nelson moved to approve the revised Ordinance No. 4-2025, as recommended. Staff distributed a revised ordinance at the beginning of the meeting. Vice-Mayor Cole seconded the motion. The roll call vote was:

Member Moscoso	Yes
Member Nelson	Yes
Mayor Connors	Yes
Vice-Mayor Cole	Yes
Member Stoeckel	Yes

The motion carried unanimously.

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Motion: Member Nelson moved to approve Ordinance No. 5-2025 with the following conditions: (1) No south bound turn on Lane Avenue; (2) Egress and Ingress on South Street (S.R. 405) if possible; (3) 20-foot buffer on south side of property; and (4) A 200-foot building setback from the south within the CLI Future Land Use. Vice-Mayor Cole seconded the motion. The roll call vote was:

Member Nelson	Yes
Mayor Connors	Yes
Vice-Mayor Cole	Yes
Member Stoeckel	Yes
Member Moscoso	Yes

The motion carried unanimously.

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Small Scale Comprehensive Plan Amendment (SSA) No. 8-2024, 1717 Barna Avenue – Royal Manor Townhomes – Staff requested that this item be tabled to the regular City Council meeting on March 11, 2025 based on the applicant's request.

Motion: Member Nelson moved to table Small Scale Comprehensive Plan Amendment (SSA) No. 8-2024, 1717 Barna Avenue – Royal Manor Townhomes to the regular City Council meeting on March 11, 2025 based on the applicant's request. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

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ORDINANCES-FIRST READING

Small Scale Comprehensive Plan Amendment (SSA) No. 10-2024 Grannis Avenue Quadruplex – City Manager Larese advised the request was to conduct the first reading of the ordinances for Small Scale Comprehensive Plan Amendment (SSA) No. 10-2024.

City Attorney Broome read Ordinance No. 8-2025, an ordinance of the City of Titusville, Florida, amending the Code of Ordinances by amending Ordinance No. 60-1988, which adopted the Comprehensive Plan of the City of Titusville, by amending the future land use designation on 0.3+/- acres of land having Brevard County parcel id no. 21-35-33-78-4-.01 from Commercial High Intensity to High Density Residential; providing for severability; repeal of conflicting ordinances; and providing for an effective date. This was a legislative item.

And

Ordinance No. 9-2025, an ordinance amending Ordinance No. 5-1993 of the City of Titusville, Florida, by amending the zoning map made a part of said ordinance by reference by changing the zoning classification on 0.3+/- acres of land having Brevard County parcel id no. 21-35-33-78-4-.01 from the Community Commercial (cc) zoning district to the Multifamily High Density

Residential (R-3) zoning district; providing for severability; repeal of conflicting ordinances; and providing for an effective date. This was a quasi-judicial item.

The public hearing was scheduled for the regular City Council meeting on February 25, 2025 at 6:30 p.m.

The Planning and Zoning Commission, acting as the Local Planning Agency recommended approval, 7-0.

The applicant was requesting a Small-Scale Comprehensive Plan Amendment (SSA) with rezoning to bring an existing multifamily residential use (quadruplex) into conformance with the City's Future Land Use Map and zoning. The property was triangular with frontage on three roadways: N Grannis Avenue, Norwood Avenue, and Jones Street. The property was generally located east of Draa Field Stormwater Park and south of North Washington Avenue (US-1).

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OLD BUSINESS

Development Review Process – This item was tabled to the regular City Council meeting on February 25, 2025 at 6:30 p.m.

Motion: Member Stoeckel moved to table this item to the regular City Council meeting on February 25, 2025 at 6:30 p.m. Member Nelson seconded the motion. The motion carried unanimously.

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NEW BUSINESS

Request for Proposal (RFP) for City Manager Selection Firm – City Manager Larese advised this item was information only. No Council action was requested.

On January 31, 2025, City Manager Larese announced his intention to retire as Titusville City Manager. City Manager Larese agreed to stay on as City Manager for a minimum of 60 days or as required, longer to ensure a seamless transition of City Management leadership. As the first step in the selection process for a new City Manager, staff issued a Request for Proposal (RFP) to solicit bids from Search Firms to identify, evaluate and submit potential candidates for this position. Upon completion of the RFP process, an evaluation committee consisting of senior staff would evaluate, score and rank all responsive proposals received. The top three most qualified firms would then be recommended to Council for final selection of the firm selected to carry out the City Manager candidate search. The RFP was issued on Feb 06, 2025, and proposals were due to the Purchasing and Contracting division by Feb 28, 2025.

Toni Shifalo stated that she reviewed the executive search and recruiting proposal and found that there were eight places for citizen involvement in the process of hiring another City Manager. She stated that the citizens of Titusville had opinions and questions to suggest to staff during the process of hiring a new City Manager. She stated that citizens wanted to be involved in the hiring process.

Stan Johnston discussed the SNJ Oaks survey and stated that it was three feet off. Mr. Johnston discussed the Stormwater Management Plan for the City of Titusville and ditches that outfall into the St. Johns River, etc.

Member Stoeckel discussed a handout from the Florida City and County Management Association (FCCMA). The handout was a search guide for hiring a City Manager. She wanted Council to consider the following: a time table, check the City Charter, current job description, an agreement on the characteristics and the criteria council was looking for in a City Manager, compensation, benefits, and an employee agreement.

Member Stoeckel stated that she estimated it would take around three to four months to hire the new City Manager.

Member Moscoso stated that she was in support of outsourcing the hiring of a new City Manager. She stated that she was also in support of the City completing an audit from an outside source that would assist the new City Manager.

Member Moscoso stated that she was in support of a transition plan for the replacement of the City Manager and completing an exit interview with the current City Manager.

City Manager Larese advised the City was currently undergoing the annual external audit, which was the called the Comprehensive Annual Financial Report (CAFR) and stated that it would be available soon.

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<u>Invocation Resolution and Policy</u> – City Manager Larese advised the request was to consider adoption of the proposed Invocation Resolution No. 2-2025 and the Meeting Invocation Policy.

Pursuant to the request of City Council at the Council Meeting held on January 28, 2025, a policy was prepared establishing a procedure to allow for an invocation to be delivered at the beginning of Council meetings. The stated intent of the policy was that an invocation not promote or advance any particular faith or show any preference for one religious view to the exclusion of others. The invocation process was to be all-inclusive of diverse religious congregations in the City and participation was voluntary. Pursuant to the policy, in addition to posting an invitation to deliver the invocation on its website, the City Clerk would compile and maintain a Congregations List from a broad and diverse pool of volunteer invocation speakers from congregations with an established presence in the City of Titusville.

Toni Shifalo stated that she was not in support of a prayer as in invocation and asked Council what would happen if the person giving the invocation did not follow the rules set in the resolution. Ms. Shifalo recommended setting a time limit on the invocation.

Stan Johnston stated that he was in support of an invocation. He stated that he was praying for City Council, etc.

Vice-Mayor Cole stated that he was in support of setting a three to five-minute time limit on the invocation.

Member Nelson stated that she was in support of three-minute time limit for the invocation.

Motion: Member Nelson moved to approve Resolution No. 2-2025 and the meeting invocation policy as modified by Council, with additional language to the policy to allow three (3) minutes for the invocation. Vice-Mayor Cole seconded the motion. The roll call vote was:

Mayor Connors	Yes
Vice-Mayor Cole	Yes
Member Stoeckel	Yes
Member Moscoso	Yes
Member Nelson	Yes

The motion carried unanimously.

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PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS) – None.

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MAYOR AND COUNCIL REPORTS

Mayor's Report – Mayor Connors submitted his written report.

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Mayor Connors advised that he received official communication from the Director of the Department of Health in Brevard County. The letter was to ensure that the City received the Surgeon General's guidance on water fluoridation.

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Mayor Connors requested council's authorization to send a letter to Congressman Mike Haridopolos seeking his support for infrastructure improvements at the Titusville-Cocoa Airport Authority through upcoming federal grant funding opportunities

Mayor Connors requested council's authorization to send a letter to Congressman Mike Haridopolos to seek his support in the completion of the Coast-to-Coast Connector segment within the Shared Use Nonmotorized Trail Regional System.

Stan Johnston stated that he was in support of the Mayor sending both letters.

Member Moscoso stated that the airport was not a legislative priority; therefore, she was unsure if it was a good idea to send that letter. Member Moscoso stated that she was in support of the letter regarding the completion of the Coast-to-Coast Connector segment within the Shared Use Nonmotorized Trail Regional System because it was a legislative priority.

Member Stoeckel stated that she was in support of the letter regarding support of the completion of the Coast-to-Coast Connector segment within the Shared Use Nonmotorized Trail Regional System. Member Stoeckel stated that she may want to hold off on the airport letter, so that she was able to complete more research.

Member Stoeckel stated that she was in support of Council discussing and reviewing State priorities for the City.

Vice-Mayor Cole stated that he was in support of sending both letters.

Kathleen O'Rourke stated that she had an issue with the authorization of letters being on the Mayor's Report. She believed that it was not appropriate for the Mayor's Report to include requests that required motions.

<u>Motion</u>: Vice-Mayor Cole moved to authorize Mayor Connors to send a letter to Congressman Mike Haridopolos to seek his support for infrastructure improvements at the Titusville-Cocoa Airport Authority through upcoming federal grant funding opportunities, as requested. He also moved to authorize Mayor Connors to send a letter to Congressman Mike Haridopolos to seek his support in the completion of the Coast-to-Coast Connector segment within the Shared Use Nonmotorized Trail Regional System, as requested. Member Nelson seconded the motion. The motion carried unanimously.

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<u>Motion</u>: Vice-Mayor Cole moved to extend the meeting to 10:45 p.m. Member Nelson seconded the motion. The motion carried unanimously.

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Mayor Connors requested Councils authorization for him to attend the Chambers of Brevard County Tallahassee Advocacy Trip on March 12-13, 2025.

<u>Motion</u>: Member Stoeckel moved to approve authorization for Mayor Connors to attend the Chambers of Brevard County Tallahassee Advocacy Trip on March 12-13, 2025, as requested. Member Nelson seconded the motion. The motion carried unanimously.

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Council Reports –

Member Stoeckel stated that she attended the fifty-five-year celebration for the Space Coast League of Cities with Mayor Connors and Member Moscoso on February 10, 2025.

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Member Stoeckel congratulated Mayor Connors on winning Four Under Forty.

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Member Moscoso thanked Joe Richardson for his service on the Planning and Zoning Commission.

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Member Moscoso stated that she attended the Save Our Indian River Lagoon, Clams Across the Lagoon Celebration Event on Saturday, February 1, 2025.

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Member Nelson stated that she received a call from Habitat for Humanities and they discussed 13-15 infill lots in Titusville.

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Vice-Mayor Cole also congratulated Mayor Connors on winning Four Under Forty.

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Member Moscoso discussed a memorial at the Housing Authority in Titusville. She stated that the memorial was removed by the Housing Authority and she asked them to replace it.

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City Managers Report – City Manager Larese submitted his written report.

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Request to Reschedule City Council Meetings of March 25, 2025 – City Manager Larese advised that due to scheduling conflicts, several Council Members were not able to attend the March 25, 2025 Council meetings. In order to allow a full council to be present for this meeting, a potential alternate date of March 27, 2025 was identified.

Motion: Vice-Mayor Cole moved to reschedule the presentation and regular City Council meetings currently scheduled on March 25, 2025 to March 27, 2025 at 5:30 p.m. (presentation meeting) and 6:30 p.m. (regular City Council meeting), as requested. Member Stoeckel seconded the motion. The motion carried unanimously.

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City Manager Larese advised that the City Council Public Engagements were at various City locations from February 17-27, 2025.

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City Manager Larese advised that the annual Student Awards Ceremony was scheduled for April 28, 2025 at 6:00 p.m. at Titusville Performing Arts Center.

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City Manager Larese advised that the Red, White and Boom! 2025 July 4^{th} Celebration was at Chain of Lakes Parks from 7:00 p.m. to 10:00 p.m.

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City Attorneys Report

Update on City of Titusville, vs. Speak Up Titusville, Inc. Appeal – City Attorney Broome advised that on January 30, 2025, the Fifth District Court of Appeals entered its Order Denying Appellee, Speak Up Titusville, Inc's Corrected Motion for Rehearing. This item was informational only.

Toni Shifalo discussed the update of City of Titusville, vs. Speak Up Titusville, Inc Appeal. She stated that a Florida Appellate Court ruled that Floridian did not have a right to clean rivers, lakes, bays and aquifer. She discussed the ruling and stated that in 2020 the State Legislator took the authority for local governments to pass laws giving citizens any rights to any aspects of the natural world, etc.

Stan Johnston stated the he took a course on sanitary engineering in college, was in a graduate program for environmental engineering and had worked at sewage treatment plants. He stated that he was unaware of any waste water plant that had a pond with raw sewage in it as well as a fountain on. Mr. Johnston also discussed the fountains at Sand Point Park, etc.

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With no further business to discuss, the meeting adjourned at 11:58 p.m.

Andrew Connors, Mayor

ATTEST:

Wanda F. Wells, City Clerk