



CITY OF TITUSVILLE

HISTORIC PRESERVATION BOARD

AGENDA

Regular Meeting

April 7, 2025 - 1:00 PM

Council Chamber at City Hall

555 South Washington Avenue, Titusville, FL 32796

All persons who anticipate speaking on any Public Hearing item must fill out an Oath Card to be heard on that agenda item and sign the oath contained thereon. These cards are located on the table near the entrance to the Council Chamber or may be obtained from the Recording Secretary. This meeting will be conducted in accordance to the procedures adopted in Resolution #24-1997.

Those speaking in favor of a request will be heard first, those opposed will be heard second, and those who wish to make a public comment on the item will speak third. The applicant may make a brief rebuttal if necessary. A representative from either side, for or against, may cross-examine a witness.

Anyone who speaks is considered a witness. If you have photographs, sketches, or documents that you desire for the Commission to consider, they must be submitted into evidence and will be retained by the City. Please submit such exhibits to the Recording Secretary.

1. CALL TO ORDER

2. ROLL CALL

3. DETERMINATION OF A QUORUM

4. APPROVAL OF MINUTES

A. March 3, 2025 Minutes

Approve Minutes

B. March 3, 2025 Workshop Minutes

Approve minutes

5. QUASI-JUDICIAL CONFIRMATION PROCEDURES

6. CONSENT AGENDA

7. OLD BUSINESS

A. Recognition of Historic Structures Without Designation

As the Board Desires.

B. HPB Annual Workshop May 22, 2025 5:30 PM

Finalize details for the May 22, 2025 HPB Annual Workshop.

8. NEW BUSINESS

9. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

10. REPORTS

A. City Staff

B. Chairman

C. Members

11. ADJOURNMENT

Any person who decides to appeal any decision of the Historic Preservation Board with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City desires to accommodate persons with disabilities. Accordingly, any physically handicapped person, pursuant to Chapter 286.26 Florida Statutes, should, at least 48 hours prior to the meeting, submit a written request to the chairperson that the physically handicapped person desires to attend the meeting.

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: Members of the Historic Preservation Board
From: Brad Parrish, Community Development Director
Subject: **March 3, 2025 Minutes**
Department/Office: Planning

Recommended Action:

Approve Minutes

Summary Explanation & Background:

March 3, 2025 Minutes

Alternatives:

Item Budgeted:

Source/Use of Funds/Budget Book Page:

Strategic Plan:

Strategic Plan Impact:

ATTACHMENTS:

1. 03.03.25 Minutes Draft

The Historic Preservation Board (HPB) of the City of Titusville, Florida met in regular session at City Hall in the Council Chamber, located at 555 South Washington Avenue on Monday March 3, 2025 at 1:00 p.m.

XXX

Chairman Kiesel called the meeting to order at 1:00 p.m. Present were, Vice Chairman Petyk, Secretary Adams, Member Shifalo, Member Jonas, Member Gaetjens, Member Foster, Alternate Member Davis and Alternate Member Crofton. Also attending were Redevelopment Planner Sue Williams, Planner Tabitha Armstrong and Recording Secretary Laurie Dargie.

XXX

Member Shifalo motioned to approve the regular minutes from the February 3, 2025 meeting as presented. Member Foster seconded. There was a unanimous voice vote in favor.

Vice Chairman Petyk motioned to approve the workshop minutes from the February 3, 2025 meeting as presented. Secretary Adams seconded. There was a unanimous voice vote in favor.

XXX

Old Business

Recognition of Historic Structures Discussion

The Historic Preservation Board members had no changes to the application.

XXX

Historic Preservation Board Annual Workshop 2025 Discussion

The Historic Preservation Board members had discussion regarding speakers for the annual workshop.

Member Davis said he spoke with Sammy Lincoln and Dr. George Fayson about coming to speak during the workshop.

Member Shifalo suggested that Vickie Oldham not be a speaker at this year's Historic Preservation Board's annual workshop but that the Historic Preservation Board get involved with a separate event that Vickie Oldham is also involved in, regarding community education and youth involvement that is in the works with the Joynerville community.

The Historic Preservation Board members agreed to not pursue Ms. Oldham as a speaker this year at the annual workshop.

The Historic Preservation Board members had discussion regarding the charge of \$260.00 from Inspire Placemaking for the consultant phone call with regards to SpaceX. Ms. Williams explained that staff needed guidance from the Historic Preservation Officer regarding SpaceX launches and the impact on Titusville's historic preservation. The Historic Preservation Board agreed that it is important that the

Draft

City of Titusville receive information regarding the impact of launches on the community and how it will impact historic preservation.

The Historic Preservation Board members agreed to the annual workshop title of “Discovering Joynerville Past, Present, and Future”.

The Historic Preservation Board members all agreed to a budget not to exceed \$1,200.00 for marketing materials for the annual workshop.

Ms. Williams said that flyers will be made available to the Historic Preservation Board members to hand out and will also be provided in public areas to advertise the workshop. The workshop will also be advertised with mailouts, social media, the city’s website, etc.

XXX

New Business

None

XXX

Petitions & Request

None

XXX

Reports

Member Shifalo spoke about the City of Titusville owned property at 700 Wager Avenue and suggested that this property be called Joynerville Gateway and be used to display historical markers and historic memorabilia from the Joynerville community.

Member Davis said that Ms. Bell has private property, and there has been some discussion that a small portion of her property could be a dedicated easement that could be used for the historical markers, however 700 Wager Avenue would be the preferable location for the historical markers.

XXX

Adjournment 1:51pm

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: Members of the Historic Preservation Board
From: Brad Parrish, Community Development Director
Subject: **March 3, 2025 Workshop Minutes**
Department/Office: Planning

Recommended Action:

Approve minutes

Summary Explanation & Background:

March 3, 2025 Workshop Minutes

Alternatives:

Item Budgeted:

Source/Use of Funds/Budget Book Page:

Strategic Plan:

Strategic Plan Impact:

ATTACHMENTS:

1. 03.03.25 Minutes Draft Workshop

The Historic Preservation Board (HPB) of the City of Titusville, Florida met during a workshop in Council Chambers at 555 S. Washington Avenue on Monday, March 3, 2025 at 2:00 p.m.

XXX

Chairman Kiesel gave a welcome and introduction. Present were Vice Chairman Petyk, Secretary Adams, Member Jonas, Member Shifalo, Member Gaetjens, Member Foster, Alternate Member Davis and Alternate Member Crofton . Also attending was Redevelopment Planner Sue Williams and Planner Tabitha Armstrong and Recording Secretary Laurie Dargie.

XXX

Recognition of Historic Structures without Designation – 2025 Structure Nominations

The Historic Preservation Board members had a round table discussion regarding the properties that were brought up for discussion at the February 3, 2025 workshop.

The Historic Preservation Board decided to pursue the following properties for recognition.

Residential

1. 806 Olive Avenue
2. 1200 Riverside Drive

Commercial

1. Moonlight Drive-In – 1515 S. Washington Avenue
2. Walker Hotel – 324-326 S. Washington Avenue

The Historic Preservation Board members who made the recommendation for recognition will reach out to the owners of the structures and will confirm their interest in receiving this recognition at the annual workshop and have the application filled out. The Historic Preservation Board members will provide the application to Ms. Williams as confirmation to proceed with a formal invitation.

Workshop ended 2:27 pm

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: Members of the Historic Preservation Board
From: Sue Williams, Redevelopment Planner
Subject: **Recognition of Historic Structures Without Designation**
Department/Office: Community Development

Recommended Action:

As the Board Desires.

Summary Explanation & Background:

During the June 3, 2024, Historic Preservation Board (HPB) meeting, it was the consensus of the Board that the members would research ways to recognize historic structures without being locally or nationally designated and bring those ideas back to the HPB at the July 1, 2024 meeting for discussion.

During the July 1, 2024 HPB meeting, it was the consensus for staff to provide a draft sample certificate of recognition and the Historic Preservation Board will discuss the certificate, procedures and criteria for the recognition at the August 5, 2024, meeting.

The staff researched the process the Brevard Heritage Council Board members utilized during their recognition process. Each Board member researched one property to nominate, spoke with the owner and verified the property information utilizing public records. The Brevard Heritage Council hosted a recognition/celebration ceremony for recipients during their annual meeting in the evening with refreshments. The number of recipients would vary, normally between 2-4 at each recognition ceremony. Each recipient was able to speak about the renovation or rehabilitation of their property, providing valuable information to the Brevard Heritage Council Board members.

During the August 5, 2024, HPB meeting, there was consensus to pursue the recognition of the historic structures. There was also a consensus that the Board members need to come up with a process so that it is done correctly. The HPB Board tabled the discussion until the October 2024 HPB meeting. After discussion at the October 7, 2024, meeting regarding the process and criteria, the HPB tabled this for further discussion at the November 2024 HPB meeting. During the November 4, 2024 HPB Meeting, the Board decided they would like a form for the criteria. Member Foster stated she had a form the Brevard heritage Council utilized and would submit it to the staff. The Historic Preservation board reviewed the forms at the December 2, 2024, meeting and provided direction to staff. The staff created a form for the HPB.

The Historic Preservation Board discussed having a round-table meeting to choose possible structures for recognition and presenting the certificates at the HPB Annual Workshop in May. During the January 6, 2025 HPB meeting, there was a consensus to hold the round table meeting directly after the February 3, 2025, Historic Preservation Board meeting is adjourned. There was also a consensus during the January 6, 2025 HPB meeting that each Board Member would bring forward 2 recommendations each for historic structures for recognition without designation for discussion at the roundtable, to narrow the nominations to 4 total to be recognized at the HPB Annual Workshop on May 22, 2025 at 5:30 at the Harry T. Moore Center.

During the February 3, 2025, Historic Preservation Board workshop, the HPB members each gave two recommendations each for historic structures for recognition without designation. There was consensus at the February 3, 2025, workshop to review the recommendations, host another workshop on March 3, 2025, and collectively decide on four (4) total subject properties at the March workshop utilizing the completed applications submitted by the board members. At the March 3, 2025, HPB Workshop, the following four (4) properties were selected: Launch Now, Moonlight Drive In, 806 Olive Avenue, and 1200 Riverside Drive. The board members who recommended the four (4) properties will contact the nominees to invite them to the May 22, 2025, Annual Workshop and submit the applications for recommendation to staff for the April 2025 meeting discussion.

A draft award certificate and draft invitation is included for the Historic Preservation Board to review at the April HPB meeting.

The submitted applications are attached for discussion and finalization at the April HPB meeting.

Alternatives:

Item Budgeted:

N/A

Source/Use of Funds/Budget Book Page:

N/A

Strategic Plan:

This action addresses City of Titusville Goal 5.b to continue the effectiveness of the Historic Preservation Board.

Strategic Plan Impact:

This action promotes Historic Preservation within the City of Titusville.

ATTACHMENTS:

1. HPB 300 S Washington APP
2. HPB 302-310 S Washington APP
3. 1200 Riverside Drive
4. Application for 806 Olive Avenue
5. 20250323_152707
6. 20250323_152716
7. 20250323_152729
8. Application Moon Light Drive In
9. 2022-12-28
10. 2023-12-29
11. 2024-09-14
12. IMG_6375
13. unnamed
14. approved Award Sample
15. Invitation - HPB Workshop

CITY OF TITUSVILLE
HISTORIC PRESERVATION BOARD
APPLICATION OF RECOGNITION

The Historic Preservation Board will present a recognition certificate at the annual Historic Preservation Board workshop in May. Certificates will be presented to the owners of the structures that have been well-maintained in a manner which compliments the historic value of the property and complies with the current Historic Preservation Board's criteria for recognition.

Site Name: Main Street Real Estate

Address: 300 South Washington Avenue, Titusville, Florida 32796

Contact Person: Launch Now LLC (Kristen Thomas, Ciarra Taylor)

Telephone: 321-226-8584

Present Use: Real estate office

Original Use: Bank

Date of Construction: 1925

Architectural Style: Beaux Arts

Architectural Significance: Potentially National Register-Eligible; Contributing to the National Register-Listed Titusville Commercial District

Interesting History or General Information: See attached

Criteria: See attached

Roof: Built-up roof (Membrane/Wood Truss)

Siding: Stucco

Paint Color: White

Windows: Aluminum fixed 8-Light

Enclosures: See attached

Addition/Enclosures in compliance with style and materials of original edifice, windows, shutters, screens, awnings, burglar bars, etc.: See attached

Alterations/replacements: Modern signage added

Significant original elements still remaining intact (architectural, landscape, etc.): See attached

Integrity: RESTORED

PHOTO: See attached

Potentially National Register-Eligible Individual Buildings

The following resources are considered potentially eligible for listing in the National Register on an individual basis. Below find a brief summary of each building and the characteristics which render it potentially eligible for listing in the National Register, along with current and historical photographs.

- **Main Street Real Estate/300 S Washington Avenue (8BR508)**

Constructed c. 1925, this building is an excellent example of the Beaux Arts style as utilized on a small scale. Constructed c. 1925, this building is an excellent example of the Beaux Arts style as utilized on a small scale. The building was constructed on a lot owned by Hester Walker, wife of Titusville's former mayor (Historic Property Associates 1987) and sister-in-law of George Walker, who constructed the Walker Apartments (8BR514) next door.

As seen in a comparison between the current photograph in Figure 140 and the historical photographs in Figures 141 and 142, there have been some alterations, but the building overwhelmingly conveys its historic appearance and form. As discussed in the Architectural Styles section above on page 77, this style tends to be architect-designed, and is commonly found in major cities. The major elements of the style are present, such as smooth wall surfaces with decorative shields, pilasters with Corinthian capitals, and elaborate detailing. It is considered potentially eligible for listing in the National Register under Criterion C as an outstanding example of Beaux Arts architecture utilized on a small scale. It is also a contributor to the Downtown Titusville Commercial District (8BR560), which is listed in the National Register under Criteria A and C for the district's contribution to the city's historical architecture and commerce.



Figure 142: Main Street Real Estate/300 S Washington Avenue (8BR508), facing southwest

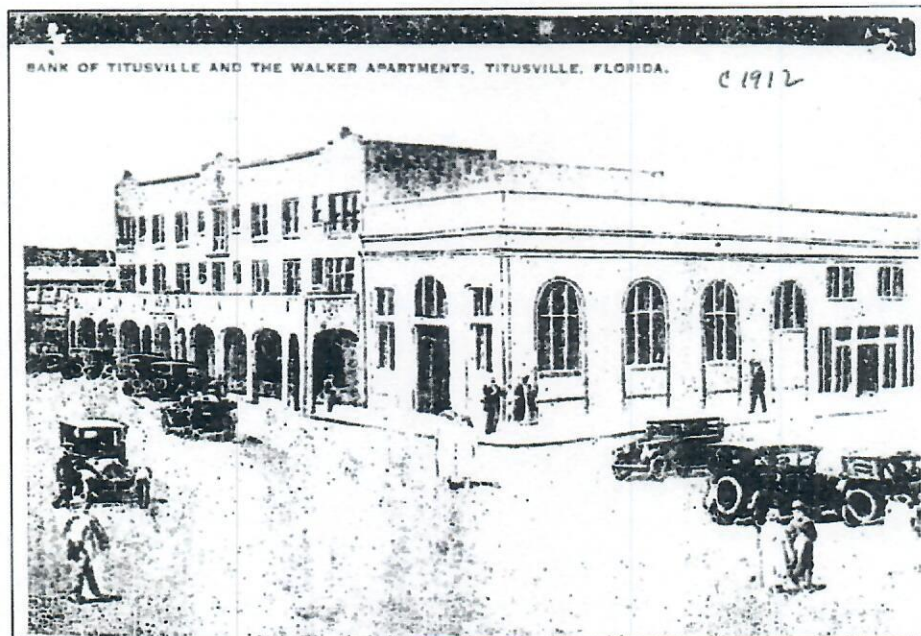


Figure 143: Caffè' Chocolat/302-310 S Washington Avenue (8BR514) on left; Main Street Real Estate/300 S Washington Avenue on right, c. 1930. Please note the "c1912" written on the photograph is incorrect, as neither building appears on the 1915 Sanborn Fire Insurance Map

Photograph courtesy of Titusville Public Library Clippings File

CITY OF TITUSVILLE
HISTORIC PRESERVATION BOARD
APPLICATION OF RECOGNITION

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Site Name: Main Street Real Estate

Address: 302-310 South Washington Avenue, Titusville, Florida 32796

Contact Person: Launch Now LLC (Kristen Thomas, Ciarra Taylor)

Telephone: 321-226-8584

Present Use: Mixed use

Original Use: Hotel

Date of Construction: 1925

Architectural Style: Mission

Architectural Significance: Potentially National Register-Eligible; Contributing to the National Register-Listed Titusville Commercial District

Interesting History or General Information: formerly the Walker Apartments

Criteria: See attached

Roof: Built-up roof (Membrane/Bar Joist)

Siding: Stucco

Paint Color: White

Windows: DHS, wood, 1/1, paired and

grouped. Fixed, metal, plate glass, store front.

Enclosures: See attached

Addition/Enclosures in compliance with style and materials of original edifice, windows, shutters, screens, awnings, burglar bars, etc.: See attached

Alterations/replacements: Windows replaced, stucco, awning

Significant original elements still remaining intact (architectural, landscape, etc.): See attached

Integrity: RESTORED

PHOTO: See attached



Figure 144: Washington Avenue in the 1920s
Photograph courtesy of the Florida Memory Project

- **Caffe' Chocolat/ 302-310 S Washington Avenue (8BR514)**
This building was constructed c. 1925 as the Walker Apartments (Figures 143 and 144, also Figures 141 and 142 above on page 151). It was designed by architect Martin L. Hampton and was originally used as apartments and hotel space on the upper stories, with commercial space below (Historic Property Associates 1987:26-27). This building stands out among the architecture within the Downtown Titusville Commercial District, which mainly features Masonry Vernacular buildings which are intact but do not exhibit high styles. This is an architect-designed intact example of the Mission style utilized for commercial architecture, and is considered potentially eligible for listing in the National Register under Criterion C for its architecture.



Figure 145: Caffè' Chocolat/ 302-310 S Washington Avenue (8BR514), facing northwest



Figure 146: Caffè' Chocolat/ 302-310 S Washington Avenue (8BR514) in the 1930s

Photograph courtesy of Titusville Public Library Clippings File

Addition/Enclosures in compliance with style and materials of original edifice, windows, shutters, screens, awnings, burglar bars, etc.:

BRD/LAP SIDING

Hip/Gable Roof

Alterations/replacements: Restored to 100% original

Significant original elements still remaining intact (architectural, landscape, etc.)

House is completely restored as it was in 1911

3 floors, Base Area 1,180, 2nd floor 441

3rd floor 441, porches 550 Balcony 282

fire place

Integrity: ALTERED

UNALTERED

ORIGINAL SITE

RESTORED

(PHOTO)

Note: Owner's will not be in town to receive or attend the meeting in May. We will recognize them and hold their ~~awards~~ award for them when they return.

**CITY OF TITUSVILLE
HISTORIC PRESERVATION BOARD
APPLICATION OF RECOGNITION**

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Site Name: Rena M. Singleton

Address: 1200 Riverside Dr.

Contact Person: Rena Singleton

Telephone: 270-750-3735

Present Use: Residential

Original Use: "

Date of Construction: 1911 Architectural Style:

Architectural Significance: Original from 1911

Interesting History or General Information:

Home sold in 2018 from the original
OWNERS

Criteria: Comment on appropriate information

Roof: Asph. Shingles Siding: Wood

Paint Color: yellow Windows: Original

Enclosures: garage



**CITY OF TITUSVILLE
HISTORIC PRESERVATION BOARD
APPLICATION OF RECOGNITION**

The Historic Preservation Board will present a recognition certificate at the annual Historic Preservation Board workshop in May. Certificates will be presented to the owners of the structures that have been well-maintained in a manner which compliments the historic value of the property and complies with the current Historic Preservation Board's criteria for recognition.

Site Name: Arthur & Ila GRIFFIN House

Address: 806 Olive St

Contact Person: Clyde Dandridge (Dominion Realm, LLC)

Telephone: 321-291-0124 (812 Olive St Titusville 32796)

Present Use: Residential - rental to Leola Sommers

Original Use: Residential

Date of Construction: 1944 Architectural Style: Bungalow

Architectural Significance: Intact example of Typical Bungalow of the period

Interesting History or General Information: Ila Griffin moved to Titusville in 1910 at age 32, working as Insurance Agent in 1920's. Arthur was a fireman on the Railroad. They built this house. That a black woman was a successful business woman in Jayneville is notable. Mr. Dandridge has owned the property since Nov 21, 1997.

Criteria: Comment on appropriate information

Roof: As sheet metal tin panels w/ embossed brick pattern Siding: wood frame / Stucco
good condition

Paint Color: Yellow w white trim Windows: original Double Sash

Enclosures: None : Front porch across front; smaller open porch in back. Brick battered posts topped w square tapered tops (wood) 4 posts w 3 tops: Purposeful to offset symmetry

Addition/Enclosures in compliance with style and materials of original edifice, windows, shutters, screens, awnings, burglar bars, etc.:

819' sq ft interior; 140' front porch, 65' small back porch

2 bedroom w shared bath, many original kitchen cabinets

Doors w original doorknobs!

Alterations/replacements: This house has been maintained in original style both interior & exterior

Significant original elements still remaining intact (architectural, landscape, etc.)

Flared ^{concrete} steps to porch; Brick battered posts on front porch

Original interior floors, walls, ceilings: all Bead Board

2 fireplaces w brick surround, lintel, and mantle

steel Arbor over front sidewalk; attic finished in Cyprus

Integrity: ALTERED

UNALTERED

ORIGINAL SITE

RESTORED

(PHOTO) p 119 Joynerville book

Dandridge
Mr ~~Dandridge~~ is enthused & pleased to be recognized.
He is very knowledgeable about historic features & their value. He owns several old properties in the Joynerville area and is interested in their preservation.
He & his brother run a paint company.
He is a good contact for future designation and the furtherment of Joynerville.







Addition/Enclosures in compliance with style and materials of original edifice, windows, shutters, screens, awnings, burglar bars, etc.:

COVERED PARKING FOR CAR HOP IN CAR DINING

THE NEON SIGNAGE HAS SURVIVED 60+ YEARS OF STORMS AND STILL SHINE BRIGHTLY BECOMING CUSTOMERS EVERY NIGHT.

Alterations/replacements: MANDATORY STATE KITCHEN FOOD SAFETY IMPROVEMENTS & MODERNIZED COOKING EQUIPMENT

Significant original elements still remaining intact (architectural, landscape, etc.)

THE DINING ROOM IS ADORN WITH PARAPHERNALIA FROM THE "GOOD OLD DAYS" OF ELVIS, ASTRONAUTS & CLASSIC CARS. OUTSIDE CARS PULL INTO PARKING SPOTS WHERE THEY ARE GREETED BY A CAR HOP FOR IN CAR EATING OF CLASSIC FAVORITES.

Integrity: ALTERED UNALTERED ORIGINAL SITE RESTORED

(PHOTO)

**CITY OF TITUSVILLE
HISTORIC PRESERVATION BOARD
APPLICATION OF RECOGNITION**

The Historic Preservation Board will present a recognition certificate at the annual Historic Preservation Board workshop in May. Certificates will be presented to the owners of the structures that have been well-maintained in a manner which compliments the historic value of the property and complies with the current Historic Preservation Board's criteria for recognition.

Site Name: MOON - LIGHT DRIVE IN

Address: 1515 S. WASHINGTON AVE

Contact Person: SHAWN/JESSIE LANDRY

Telephone: 321-267-8222 (MOONLIGHT D.I.)

Present Use: VINTAGE RESTAURANT

Original Use: BUILT 1958 - DRIVE IN

Date of Construction: 1958 Architectural
Style: CONCRETE BLOCK / FLAT ROOF

Architectural Significance: LOCAL DRIVE-IN RESTAURANT

Interesting History or General Information: IT WAS A FAMILY - OWNED
AND OPERATED FOR THREE GENERATIONS. NOW UNDER
NEW OWNERSHIP THE MOON-LIGHT DRIVE IN DINER IS PART
OF TITUSVILLE'S SPACE COAST HISTORY. OPENED 1964 NAMED TO
HONOR THE APOLLO PROGRAM AND THEIR HISTORIC
ACCOMPLISHMENTS.

Criteria: Comment on appropriate information

Roof: FLAT TAR Siding: CONCRETE BLOCK

Paint Color: WHITE/RED/BLACK Windows: ORIGINAL AL FRAME

Enclosures: KITCHEN AND 25 PERSON DINING ROOM











2024

City of Titusville

Historic Preservation Board Award



Presented to

Tabitha Armstrong

for the property located at 555 S Washington Avenue in recognition of the dedicated efforts in preserving and maintaining a notable historical building in Titusville, Florida and Brevard County.

City of Titusville

"Gateway to Nature and Space"

555 SOUTH WASHINGTON AVENUE
TITUSVILLE, FLORIDA 32796-3584
POST OFFICE BOX 2806 (32781-2806)



PLANNING & GROWTH
MANAGEMENT DEPARTMENT
Tel: (321) 567-3782
Fax: (321) 383-5700
www.titusville.com

Dear [Recipient's Name],

On behalf of the City of Titusville Historic Preservation Board, it is my pleasure to inform you that in recognition of your outstanding commitment to preserving and maintaining a notable historic building in Titusville, you have been selected to receive a **Certificate of Recognition** during our upcoming Annual Historic Preservation Workshop.

This award reflects the Board's deep appreciation for individuals and organizations who contribute to safeguarding our community's rich cultural and architectural heritage.

We cordially invite you to join us at the workshop to accept this recognition:

Historic Preservation Annual Workshop

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Venue and Address]

Attire: Business Casual

Your commitment to historic preservation contributes meaningfully to the character and history of our community, and we look forward to recognizing your work in the presence of fellow preservationists, community leaders, and local residents.

We kindly request that you RSVP by [Insert RSVP Date] to [Contact Name] at [Phone Number] or [Email Address].

We hope you will be able to join us for this special occasion. Your dedication makes a lasting impact on our community, and we look forward to honoring your contributions.

Warm regards,

[Your Name]

[Your Title/Role]

City of Titusville Historic Preservation Board

[Email Address] | [Phone Number]

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: Members of the Historic Preservation Board
From: Sue Williams, Redevelopment Planner
Subject: **HPB Annual Workshop May 22, 2025 5:30 PM**
Department/Office: Community Development

Recommended Action:

Finalize details for the May 22, 2025 HPB Annual Workshop.

Summary Explanation & Background:

At the January 6, 2025 Historic Preservation Board (HPB) meeting there was a consensus to hold the HPB Annual Workshop on May 22, 2025 at the Harry T. Moore Center at 5:30PM if this date did not conflict with NAACP May 2025 meeting. Staff confirmed the NAACP meeting in May is May 15, 2025. Staff confirmed the Harry T. Moore Center is available on May 22, 2025, and reserved the location. There was also a consensus to have possibly three speakers from the Joynerville community to share their stories at the Annual Workshop. Member Davis stated he would contact a few different individuals discussed at the January 6, 2025 meeting regarding speaking at the Annual Meeting regarding the Joynerville Community. This item was discussed at the February 3, 2025, meeting, and it was the consensus to have a panel of 3 speak if possible at the Annual Workshop.

The HPB Board members expressed interest in the Line Street Grant presentation in Melbourne in December 2024. Staff researched the Line Street Grant presentation and cost. The HPB Board approved the Line Street Cemetery presentation for the Annual Workshop. Staff confirmed Patricia A. Tyjeski, AICP, will present on May 22, 2025. The cost is approximately \$1,300.00.

At the January 6, 2025 Historic Preservation Board meeting there was consensus the HPB Board would present four (4) recognitions without designation at the Annual Workshop. Details to be addressed in the February and March round-table Historic Preservation Board workshops.

Items to be addressed are how the HPB Board wants the Annual Workshop to be advertised. Please provide the wording of the title of the workshop. In the past, staff at the direction of the HPB Board distributed flyers to CRA properties and other interested parties (churches, museums, etc). Staff also advertises via social media outlets, newsletters, electronic signs, etc. On March 3, 2025, the HPB Board

decided not to have Vicki Oldham as a guest speaker at the Annual Workshop, and voted to allocate a maximum of \$1,200 for the marketing of the Annual Workshop.

Light refreshments have been served in the past. Cost will be approximately \$200.00.

The draft agenda timeline for the HPB Annual Workshop is attached for review and final approval.

Alternatives:

As the Board Desires.

Item Budgeted:

Yes

Source/Use of Funds/Budget Book Page:

Historic Preservation Board Budget

Strategic Plan:

This action addresses City of Titusville Strategic Plan 5.b to continue the effectiveness of the Historic Advisory Board.

Strategic Plan Impact:

This action continues the involvement of the community of our Historic Resources and Recognizes Historic Structures in the City of Titusville.

ATTACHMENTS:

1. HPB_2025_workshop_AGENDA May DRAFT



AGENDA DRAFT
HISTORIC PRESERVATION BOARD ANNUAL WORKSHOP
Discovering Joynerville: Past, Present, & Future
May 22, 2023
Harry T. Moore Social Services Center
725 S Deleon Ave, Titusville, Florida 32780
5:30 PM

- (1) WELCOME, INTRODUCTIONS, & WORKSHOP BACKGROUND (5:30 – 5:40PM)**
- (2) JOYNERVILLE & BEYOND: MEMORIALIZING AND CELEBRATING TITUSVILLE’S AFRICAN AMERICAN HISTORY – VIDEO - NEXT STEPS MOVING FORWARD - Grant Abstract – Brad Parrish (5:40 – 5:55PM)**
- (3) ‘UNRAVELING HISTORY – LINE STREET CEMETERY’ – Presentation by Patricia A. Tyjeski, AICP (6:00 – 6:45PM) 30-minute presentation and a 15-minute Q & A**
- (4) AFRICAN AMERICAN BUSINESSES IN TITUSVILLE – (6:45 – 7:15PM)**
- (5) HISTORIC RECOGNITION WITHOUT DESIGNATION – (7:15 – 8:00PM)**
- (6) CLOSING REMARKS (8:00-8:05PM)**
- (7) ADJOURN (8:05 PM)**