

Community Redevelopment Agency
Regular Meeting
December 10, 2024

The Community Redevelopment Agency (CRA) of the City of Titusville, Florida met in regular session in the Council Chamber of City Hall, 555 South Washington Avenue, on Tuesday, December 10, 2024.

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Call to Order/Determination of a Quorum

Chairperson Connors called the meeting to order at 5:30 p.m. Present were Chairperson Andrew Connors, Vice-Chairperson Herman Cole, Jr. Col USAF Retired, and Members Megan Moscoso, Jo Lynn Nelson, Dr. Sarah Stoeckel, Greg Aker and Jim Ball, Executive Director Scott Larese, Community Redevelopment Agency (CRA) Attorney Richard Broome, and Sr. Administrative Assistant Emily Campbell were also present. Sr. Administrative Assistant Emily Campbell completed the minutes of the meeting.

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Invocation/Pledge of Allegiance

Chairperson Connors asked for a moment of silence and then led the entire assembly in the *Pledge of Allegiance to the Flag*. Sr. Administrative Assistant Emily Campbell read the procedure for public comment.

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Approval of Minutes –

Motion: Member Nelson moved to approve the minutes of the Community Redevelopment Agency meeting on Tuesday, November 12, 2024, with corrections. Staff made corrections prior to the meeting. The revised minutes were distributed to the CRA. Vice-Chair Cole seconded the motion.

The motion carried unanimously.

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Special Recognitions and Presentations – None.

Old Business

CRA Grant Criteria Update – Executive Director Larese advised the request was to review and approve the amended grant applications and policies and procedures.

During the January 9, 2024, Community Redevelopment Agency (CRA) Board meeting, the CRA Board directed staff to review the CRA Grant program and evaluation criteria and propose changes. The staff proposed the following changes:

- Eliminate the 2-year waiting period for approval for project funding.
- Include a contingency coverage in the grant application not to exceed the maximum grant program amount.
- Create consistency by changing the Exterior Grant maximum to \$50,000 so that the Interior and Exterior Grants have the same maximum amount.
- For projects of \$5,000 or less, 60% was paid by the City of Titusville and 40% by the applicant.

Redevelopment Planner Sue Williams provided a powerpoint that highlighted as follows:

- Community Redevelopment Agency Commercial Grant Program
- Roots Kava Lounge 400 Garden Street
- Launch Now 300-310 South Washington
- Catbird LLC 213 Broad Street
- North Brevard Historical Museum 301 South Washington
- 422 Julia Street Titusville Playhouse Property
- CRA Downtown Commercial Grants
- CRA Commercial Grants Approved in FY 2024 Total \$127,003.63

Member Nelson asked if the provision for the exterior grant that required the owner to reimburse the City for the grants if they sell within five years, applied to the interior grants.

Redevelopment Planner Sue Williams stated that the interior grant did not include a provision that required the owner to reimburse the City if they sold the property within five years.

Member Ball stated that he was not in support of the reimbursement requirement if the building was sold within five years for the interior grants or exterior grant.

Member Aker stated that he was in support of the reimbursement requirement if sold within five years.

Member Moscoso asked if the forms for the interior and exterior grants would be available online for individuals to complete.

Redevelopment Planner Sue Williams stated that the grant paperwork was extensive and staff found that assisting the grant applicants in person to complete out the paper work was more effective. She stated that staff was currently reviewing an online form for special events.

Motion: Member Nelson moved to approve the amended grant applications and policies and procedures, as recommended. Vice-Chair Cole seconded the motion. The motion carried unanimously.

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New Business – None.

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Petitions and Request from the Public Present –

Toni Shifalo discussed the bike trail on Tropic Street. She stated that the bike trail abruptly ended and asked if the City could do anything to continue the bike trail from the rail road tracks to the bridge over Garden Street.

Executive Director Larese advised that there was a railroad spur behind Boggs Gas and staff previously attempted through every possible means to include State Legislator to acquire it, but the Florida East Coast Railway denied the request.

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Executive Directors Report

Executive Director Larese submitted his written report and advised that all items were informational only.

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Executive Director Larese advised that the Christmas decorations and new CRA banners were posted.

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With no further business to discuss, the meeting adjourned at 5:55 p.m.