The City of Titusville City Council met in regular session on Tuesday, October 14, 2025, at Titusville City Hall, second floor, Council Chamber, 555 South Washington Avenue, Titusville, Florida 32796.

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Mayor Connors called the City Council meeting to order at 6:30 p.m. Those present in the Council Chamber included Mayor Andrew Connors, Vice-Mayor Herman Cole, Jr. Col USAF Retired and City Council Members Megan Moscoso, Jo Lynn Nelson, and Dr. Sarah Stoeckel. Also present were City Manager Tom Abbate, Attorney Jim Stokes, and City Clerk Wanda Wells. Sr. Administrative Assistant Emily Campbell completed the minutes.

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Pre-recorded procedures for public comment, participation, and orderly conduct were played for all individuals that were in attendance or watching the meeting.

Pastor Paul Andris from Calvary Chapel Titusville gave the invocation. Mayor Connors led those present in the *Pledge of Allegiance to the Flag*.

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APPROVAL OF MINUTES

City Manager Abbate advised the request was to approve the minutes of the regular City Council meetings on August 12, 2025, August 26, 2025 (6:30 p.m.), and September 9, 2025 and special City Council meetings on September 18, 2025 and September 22, 2025 (Attorney-Client Session).

Motion: Member Nelson moved to approve the minutes of the regular City Council meetings on August 12, 2025, August 26, 2025 (6:30 p.m.), and September 9, 2025 and special City Council meetings on September 18, 2025 and September 22, 2025 (Attorney-Client Session). Vice-Mayor Cole seconded the motion. The motion carried unanimously.

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SPECIAL RECOGNITIONS & PRESENTATIONS – None.

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BOARDS AND COMMISSIONS

Board of Adjustments and Appeals - City Manager Abbate advised the request was to appoint one (1) alternate member (Public-at-Large) to the Board of Adjustments and Appeals for an unexpired term to expire on July 31, 2027.

There was one application on file for consideration. Mr. Nathan Rothell expressed his willingness and desire to serve on this board as an alternate member (Public-at-Large) with a term to expire on July 31, 2027.

Motion: Member Nelson moved to appoint Nathan Rothell (Public-at-Large) as an alternate member with an unexpired term to expire on July 31, 2027. Member Stoeckel seconded the motion. The motion carried unanimously.

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Titusville Environmental Commission (TEC) Landscape Management Trust Fund – City Manager Abbate advised the request was to consider the TEC's recommendation to Council.

At the September 10, 2025 Titusville Environmental Commission (TEC) meeting, Member Browning made a motion to recommend to City Council the enclosed one-page document regarding the Landscape Management Trust Fund with the following additional language attached to the last sentence: "We recommend Council's consideration of repurposing the Trust Fund, to provide the lion's share of support for the UFMP, including salary for an Urban Forester Manager, planting tree canopy trees in the right places throughout the City, software for Urban Forest Management for administrative purposes, and any other tools necessary to execute the Urban Forestry Management Plan."

On November 10, 2025, the Community Development Department with the consultant, Eocene, would host the first community meeting for the Urban Forest Plan. The staff recommended the Titusville Environmental Commission's request be considered as part of the development of the Urban Forest Plan, including any implementation measures that may be recommended as a result of that plan.

Laurilee Thompson thanked council for considering repurposing of the Public Landscape Trust Fund as recommended by the Titusville Environmental Commission (TEC). She explained that the Landscape Trust Fund received revenues from mitigation efforts stipulated in Section 30-34 of the tree canopy protection ordinance. Ms. Thompson stated that the City allocated $50,000 from the uncommitted balance of the fund toward a required match for an urban and community forest grant, which the City received. Ms. Thompson stated that the Public Landscape Trust Fund collected money when trees were removed during development and that money should be used to plant and manage trees in the City.

Kay St. Onge stated that the Titusville Tree Team was eager to attend the November 10, 2025 community meeting to begin developing the Urban Forest Management Plan. She stated that residents would help formalize the future vision and goals of Titusville's urban forest. Ms. St.

Onge expressed her support for the City's consideration of the Titusville Environmental Commission's (TEC's) recommendation to repurpose the Landscape Management Trust Fund. She stated that the mitigation funds should be used to support the Urban Forest Management Plan to enhance and preserve Titusville's community forest.

Stan Johnston stated that he loved trees and did not like it when trees were removed. Mr. Johnston stated that he agreed with Laurilee Thompson and Kay St. Onge, etc. Mr. Johnston discussed Elizabeth Oaks and stated that the multiple oak trees were removed from that site during development.

Mayor Connors stated that the City issued a request for proposals for a landscape architect to design the entryways and roadways with trees. Mayor Connors requested an update on the project.

Public Works Director Kevin Cook reported that AECOM was scheduled to visit within the next two weeks. During their visit, they would tour Titusville with staff to identify opportunity areas within the corridors. A proposal was expected to be submitted shortly thereafter.

Mayor Connors confirmed that funds from the Landscape Trust Fund were being used for that project and asked about the remaining balance in the fund. Mayor Connors stated that he was in support of combining the recommendations from the landscape architect, community input and the Urban Forestry Management Plan.

Member Nelson stated that she agreed with Mayor Connors and stated that she was in support of planting more trees.

Motion: Vice-Mayor Cole moved to defer the Titusville Environmental Commission's (TEC's) recommendation to after the community meeting for the Urban Forest Plan that the Community Development Department with the consultant, Eocene, would host on November 10, 2025. Member Moscoso seconded the motion.

Member Nelson clarified that the motion was to defer the TEC's recommendation until the City has an Urban Forest Plan.

The motion carried unanimously.

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PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NONAGENDA ITEMS) –

Chaz Prickett stated that he lived in Hickory Hills and discussed the incomplete traffic impact analysis for the drive-thru coffee shop at 4530 Hickory Hills Blvd. He stated that there would be around 2,000 cars a week on a residential street, if this project was approved. Mr. Prickett stated that there was a piece of property next to the property that held a lot of water and he was concerned about where that water would go once the property was developed.

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Kathleen O'Rourke stated that she nominated Stel Bailey for the Titusville Community Service Award. She stated that in the description of the resolution, it stated the following: an award and framed certificate would be presented to the winner and framed certificates would be presented to the other nominated individuals. Ms. O'Rourke stated that a framed certificate has not been presented to Stel Bailey.

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Jessie Wright thanked Member Nelson, Mayor Connors and Vice-Mayor Cole for the approval of the first tranche. Mr. Wright discussed a packet that he distributed to City Council that included that his project for Titusville Resort and Destination was on hold due to underground contaminations, etc. Mr. Wright also discussed changing the zoning to allow for a school on the subject property.

Hector Sanchez, President of TDR Learning Academy, stated that the first school opened in 2012 with only six kids in Orlando, Florida. The school included kindergarten through twelfth grade students and now has 105 students. Mr. Sanchez stated that he recently moved to Titusville and wanted to open a school in the area. One of the board members and founder of the schools also spoke, she did not provide her name. She stated that TDR Learning Academy has founded six schools throughout Florida, etc.

Community Development Director Brad Parrish stated that the City received a request to establish a school in the Urban Village zoning district. There were only three properties in the City that had that zoning district. Schools are currently prohibited in that zoning district. The code would have to be changed with an ordinance by City Council to allow the request.

Member Stoeckel stated that she supported the establishment of a Christian school but expressed concern about the number of different proposals being made for this property.

Member Moscoso stated that she needed more information before making any decisions.

City Manager Abatte stated that Jessie Wright was requesting advisability for staff to research this request and bring back options.

<u>Motion</u>: Member Nelson moved to approve advisability for staff to research allowing schools in the Urban Village Zoning District. Vice-Mayor Cole seconded the motion.

Community Development Director Brad Parrish asked for clarification that the motion was for staff to only come back with the research, not an ordinance at this time.

Jessie Wright stated that the school would be in the second phase of this project. The hotel, apartments, and restraints were part of the first phase of the project. Mr. Wright advised that the school would be located where the antique mall was currently located.

The motion carried unanimously.

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Stan Johnston expressed concern about the drive-thru coffee shop at 4530 Hickory Hills Blvd having an entrance on State Road 50 and the traffic it would cause in that area. Mr. Johnston also discussed a handout that he distributed to council regarding an easement on Mockingbird Lane, etc.

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Robert Wilson expressed concern regarding the display of the American Flag at the Fire Department across from City Hall. Mr. Wilson stated that the American Flag was wrongly displayed on the viewers right side and should be on the left side.

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Laurilee Thompson stated that the Titusville Environmental Commission (TEC) had reviewed the Titusville Natural Resources Report at their last meeting in order to determine their next project. She noted that the TEC expressed interest in examining the City's wetland policies, which were last updated in 2011 through amendments to the Comprehensive Plan. Ms. Thompson stated that the TEC was requesting advisability for the allocation of staff time to work on aligning the City's wetland policies and to ensure consistency between the Future Land Use Element and the Conservation Element.

Member Nelson advised that she was in support of staff working on the wetland policies.

Member Stoeckel discussed flooding in surrounding areas of Titusville and wanting to ensure that was prevented in Titusville. Member Stoeckel requested advisability for staff to look into that issue.

Motion: Member Stoeckel moved to approve advisability to review the current rules and regulations to account for development, flooding, wetlands, protecting the environment, and to confirm the capacity for stormwater. Member Nelson seconded the motion.

Discussion: Council expressed concern of City residents living on County roads that flood. This would be in conjunction with TEC requests to review the wetland policies. Community Development Director Brad Parrish confirmed that Council wanted to strengthen the current regulations and that staff will only come back with findings at this time. In addition, staff would not complete their research until after the Resilient Titusville Public Engagement meeting that was scheduled for November 4, 2025.

The motion carried unanimously.

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John Scully stated that he was speaking on behalf of the Brevard County Clerk of Court Rachel Sadoff. Mr. Scully stated that the Clerk of Court's Office wanted to recognize Attorney Jim Stokes who also served as a contract attorney for their office. He stated that Attorney Jim Stokes had professionalism, dedication and a thoughtful approach to many complex issues within the City.

Mr. Scully stated that Brevard County Clerk of Court, Rachel Sadoff, wanted to express her appreciation for Attorney Jim Stokes and the City of Titusville.

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CONSENT AGENDA

Member Nelson advised that she wanted to pull Consent Agenda Item 8B - Purchase of Response Capable Staff Vehicle for discussion

City Manager Abbate read Consent Agenda items A, B, C, D, E, F, G, H, I and J as followed:

A. Task Order No. MHTO005 for the City of Titusville Reclaim Aquifer Storage and Recovery (ASR) Well Feasibility Study - Approve the award of Task Order #MHTO005 to Mead and Hunt in the amount of $59,792 to provide engineering consulting services including a feasibility study for an aquifer storage and recovery (ASR) well to manage excess reclaimed water through both storage and withdrawal capabilities, and authorize the City Manager to execute the Task Order.

B. Purchase of Response Capable Staff Vehicle - Approve purchase of a 2025 Chevrolet Traverse AWD 4dr RS w/2RS response capable staff vehicle. The vehicle will be purchased from Alan Jay Fleet Sales using Contract number 5179-2025 City of Tallahassee. Purchase price on current quote #64921-2 is in the amount of $60,789.00.

C. Award of Citywide Janitorial Services Contract - Approve the final scoring and award the contract to American Facility Services, Inc. of Alpharetta, GA, and authorize staff to conduct the final negotiations with the firm not to exceed $225,000 annually. Additionally, authorize the Mayor to execute the subsequent negotiated contract subject to the review of the City Attorney, City Manager, and Purchasing and Contracting.

D. Acceptance - Fire Dept. FY24 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for 3 firefighters - Accept FY24 SAFER Grant award and approve the associated budget amendment.

E. Water Allocation Permit - Big Dan's Car Wash Titusville Commons - Approve the issuance of a water supply capacity allocation permit in the amount of 18,298 gallons per day for the Big Dan's Car Wash development on Cheney Highway.

F. Change Order - Fire Stations Humidity Assessment - Approve change order #1 to Task Order # AECOMTO08, Fire Station Humidity Assessments, to AECOM, Inc. in the amount of $46,044.25 for Design, Permitting, and Construction Phase Services to Fire Headquarters, Fire Station 11, and Fire Station 13 buildings.

G. FY26 Starfire Corporation Contract Amendment for Red, White, & Boom Fireworks Display - Approve the requested six-month extension to the Starfire Corporation agreement for the provision of fireworks for the July 4, 2026 event at a cost of $38,500 and authorize the Purchasing & Contracting Administrator to execute the extension agreement.

H. <u>2026 Medicare Medical and Pharmacy Plan Options for City Retirees for January 1, 2026 through December 31, 2026</u> - Approve the 2026 Medicare Supplement and Medicare Part D Prescription Drug Plan renewal with Cigna and approve the 2026 Medicare Advantage PPO Plan with RX with Humana for City retirees eligible for Medicare; and authorize the City Manager to execute the agreement documents upon review and approval from Purchasing , the City Attorney and the City Manager.

I. <u>Award of Contract - Community Shade Stop</u> - Approve the award of the Community Shade Stop contract to SDV Services of Titusville, Fl in the amount of $37,900.00 for the installation of one (1) community shade stop and associated bench, bike rack and trash receptacle and authorize the Mayor to execute the contract funded through the Community Development Block Grant (CDBG) grant program.

J. <u>Live Work Units in the Office Professional (OP) zoning district</u> - Approve advisability directing the staff to draft an ordinance permitting Live/Work units in the Office Professional (OP) zoning district.

City Clerk Wanda Wells advised that one speaking card was submitted for Consent Agenda Items 8A, 8D and 8I.

Mr. Johnston discussed Consent Agenda Item 8A - Task Order No. MHTO005 for the City of Titusville Reclaim Aquifer Storage and Recovery (ASR) Well Feasibility Study. Mr. Johnston discussed testing the reclaimed water for PFAS, etc.

<u>Motion:</u> Member Nelson moved to approve Consent Agenda items A, C, D, E, F, G, H, I, and J in accordance with recommendations. Vice-Mayor Cole seconded the motion.

The motion carried unanimously.

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<u>Purchase of Response Capable Staff Vehicle</u> – City Manager Abbate advised the request was to approve purchase of a 2025 Chevrolet Traverse AWD 4dr RS w/2RS response capable staff vehicle. The vehicle will be purchased from Alan Jay Fleet Sales using Contract number 5179-2025 City of Tallahassee. Purchase price on current quote #64921-2 was in the amount of $60,789.00.

Member Nelson stated that the mileage for the vehicle was twenty miles per gallon and asked whether it would be possible to use a hybrid vehicle or one with better fuel efficiency.

Fire Chief John Hustoles stated that using a hybrid was complicated for an emergency response vehicle because of the amount of electronics in the vehicles. Fire Chief Hustoles stated that this vehicle got twenty-seven miles per gallon.

Motion: Member Nelson moved to approve the purchase of a 2025 Chevrolet Traverse AWD 4dr RS w/2RS response capable staff vehicle. The vehicle will be purchased from Alan Jay Fleet Sales using Contract number 5179-2025 City of Tallahassee. Purchase price on current quote #64921-2 was in the amount of $60,789.00, as recommended. Vice-Mayor Cole seconded the motion.

The motion carried unanimously.

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ORDINANCES – SECOND READING, PUBLIC HEARING AND RELATED ACTION

Small Scale Amendment (SSA) Application No.2-2024 - State Road 405 & Singleton Avenue - PD SOUTH – City Manager Abbate advised that this item would not be heard. The item would be re-advertised and rescheduled to a future meeting.

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Right of Way Vacate (ROW) Application No. 2-2025 - Orange Street – City Manager Abbate advised the request was to conduct the public hearing and deny Resolution No. 18-2025 vacating, abandoning, and discontinuing certain public streets for a portion of the Orange Street public right of way. (This item was tabled at the regular City Council meeting on September 23, 2025.)

On September 17, 2025, the Planning and Zoning Commission recommended denial based on its inconsistency with the comprehensive plan criteria spelled out in the Transportation Element Policy 1.6.2. The motion for denial was approved, 7-0.

Community Development Director Brad Parrish reviewed the staff report. He stated that they reviewed the application based on Ordinance No. 49-2014 that provided criteria for staff in the analysis. If this was approved, staff recommended the following conditions:

1. All required easements are provided as required by the City of Titusville, AT&T-Southeast, and Florida City Gas facilities in the area to be vacated in a form acceptable to each entity.
2. In the event that compliance with the conditions set forth herein is not achieved within one hundred eighty (180) days of the date of approval of this vacation, this resolution shall become null and void.

The applicant, Bruce Moia, explained that in 1974, the right-of-way from Lot 1 to Lot 5 was vacated. At that time, a reversion clause was included stating that if the property were ever sold, the right-of-way would revert to the City. The property was later sold, and in 1988, a new application was submitted to vacate the right-of-way for Lots 1 and 2, which was approved without a reversion clause. Mr. Moia noted that his client owns Lots 3 through 7 and was under the impression that he also owned half of the right-of-way, as indicated by the survey provided at the time of purchase. Mr. Moia stated that the request was to vacate the right of way and he was available for questions.

Vice-Mayor Cole stated that the property owner should have recourse if the survey provided by the realtor at the time of purchase was inaccurate.

Member Stoeckel asked the applicant why they were requesting the vacation if they did not plan on changing anything.

The applicant, Bruce Moia, stated that even with the portion of the right-of-way that the applicant believed he owned, the property was already at the maximum building coverage limit. He explained that a variance would be required to exceed the maximum building coverage, as the property was nonconforming in both maximum building coverage and front setback.

Mary Ballard stated that she was the owner of 11 South Brown Avenue and 12 South Deleon Avenue, which were north and south of Orange Street. She stated that it was Lots One and Two in reference to the subject property. Ms. Ballard stated that she was not in support of vacating the subject property near Orange Street and she expressed concern that it would create significant operational and logistical challenges for her business. She also stated that she was concerned the applicant might not maintain the roadway in the future or could potentially close it.

The applicant, Bruce Moia, stated that part of Orange Street was privately owned and could be closed at any time. Mr. Moia explained that the applicant would include language in the easement agreement specifying that their portion of the road could not be closed and would be maintained in perpetuity under the terms of the easement. He stated that the road was previously vacated twice in the past by the City; however, if the road was the concern the applicant would be open to vacating only the land twenty-five feet north of the property and excluding the roadway from the agreement.

Member Nelson stated that she was not in support of vacating the right-of-way.

Member Stoeckel recommended that the applicant spoke with the title agency regarding the misinformation of the survey that was provided before purchasing the land. Member Stoeckel stated that she was not in support of vacating the right of way.

<u>Motion</u>: Vice-Mayor Cole moved to deny Resolution No. 18-2025 vacating, abandoning, and discontinuing certain public streets for a portion of the Orange Street public right of way, as recommended by staff and the Planning and Zoning Commission. Member Nelson seconded the motion. The roll call vote was:

Member Moscoso	Yes
Member Nelson	Yes
Mayor Connors	Yes
Vice-Mayor Cole	Yes
Member Stoeckel	Yes

The motion carried unanimously.

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Conditional Use Permit Application No. 2-2025 Cold Spot Food Truck – City Manager Abbate advised that this item was withdrawn by the applicant.

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Attorney Jim Stokes read the *Quasi-judicial rules of Procedures*.

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ORDINANCES-FIRST READING

Small Scale Amendment (SSA) Application No. 6-2025 - Annexation, Small Scale Comprehensive Plan Map Amendment, and Rezoning of Golden Knights Boulevard Industrial – City Manager Abbate advised the request was to conduct the first reading of ordinances for SSA No. 6-2025 to Annex, Small Scale Comprehensive Plan Map Amendment, and Rezone the property located at Golden Knights Boulevard.

Attorney Jim Stokes read Ordinance No. 32-2025 amending Section 7, Chapter 63-2001, Laws of Florida, special acts of 1963, by annexing certain property located south of Golden Knights Blvd and east of Tico Road having parcel id numbers: 23-35-02-01-*-90, and 23-35-02-01-*-77 to be included within the City limits; providing for severability; providing for repeal of conflicting ordinances and providing for an effective date the first time by title only. This was a legislative item.

And, Ordinance No. 33-2025 amending the Code of Ordinances by amending Ordinance No. 60-1988, which adopted the Comprehensive Plan of the City of Titusville, by amending the future land use map, by changing the land use designation on approximately 9.18+/- acres of property located south of Golden Knights Blvd and east of Tico Road, having Brevard County parcel id numbers 23-35-02-01-*-90, and 23-35-02-01-*-77, from the Industrial (Brevard County) future land use designation to the Industrial (City of Titusville) future land use designation; providing for severability; providing for repeal of conflicting ordinances; and providing for an effective date the first time by title only. This was a legislative item.

And, Ordinance No. 34-2025 Amending Ordinance No. 5-1993 of the City of Titusville, by amending the zoning map made a part of said ordinance by reference by changing the Light Industrial (IU) (Brevard County) zoning district to the Industrial (M-2) zoning district on approximately 9.18+/- acres of property located south of Golden Knights Blvd and east of Tico Road, having Brevard County parcel id numbers 23-35-02-01-*-90, and 23-35-02-01-*-77; providing for severability; providing for repeal of conflicting ordinances; and providing for an effective date the first time by title only. This was a quasi-judicial item.

The public hearing was scheduled for the regular City Council meeting on October 28, 2025, at 6:30 p.m.

At their regular meeting on October 8, 2025, the Planning and Zoning Commission, acting as the Local Planning Agency, recommended the following: (1) Approval of the annexation of 9.18+/- acres, 7-0; (2) Approval of the Comprehensive Plan Land Use Amendment from Industrial (Brevard County) to the City's Industrial Future Land Use designation, 7-0; and (3) approval of the rezoning from Light Industrial IU (Brevard County) to the City's Industrial (M-2) zoning district, 7-0.

Ordinances read by title only. The public hearing was scheduled for the regular City Council meeting on October 28, 2025 at 6:30 p.m.

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OLD BUSINESS – None.

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NEW BUSINESS

Harbor Lakes - Final Plat – City Manager Abbate advised the request was to approve the Final Plat, Covenants and Bonds for Harbor Lakes subdivision located north of Knox McRae Drive. This was a quasi-judicial item.

At their regular meeting on October 8, 2025, the Planning and Zoning Commission recommended approval of the Harbor Lakes Final Plat as presented, 7-0.

Harbor Lakes, formerly known as Falcon's Roost and Lake Bella, was a 28-lot single-family home subdivision including wetland conservation areas, stormwater management and infrastructure improvements located north of Knox McRae Drive with a Parcel ID 22-35-17-AV-*25. The sketch plat for the subdivision was approved by City Council on February 9, 2021.

The final plat was consistent with the comprehensive plan, the preliminary plat and final plat requirements described in Chapter 34, Article III, Division "Plat" of the Code.

Community Development Director Brad Parrish advised that staff reviewed the final plat for consistency with the comprehensive plan, land development regulations and recommends approval. Staff also reviewed the covenants and performance bonds and recommended acceptance.

Motion: Member Nelson moved to approve the Final Plat, Covenants and Bonds for Harbor Lakes subdivision located north of Knox McRae Drive, as recommended by staff and the Planning and Zoning Commission. Vice-Mayor Cole seconded the motion. The roll call vote was:

Member Nelson	Yes
Mayor Connors	Yes
Vice-Mayor Cole	Yes
Member Stoeckel	Yes
Member Moscoso	Yes

The motion carried unanimously.

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PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS) – None.

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MAYOR AND COUNCIL REPORTS

Mayor's Report – Mayor Connors provided his report.

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Mayor Connors requested authorization to attend the Florida League of Cities Legislative Conference in Orlando on December 4-5, 2025.

Motion: Member Stoeckel moved to authorize the Mayor to attend the Florida League of Cities Legislative Conference in Orlando on December 4-5, 2025. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

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Mayor Connors discussed the maintenance of Dairy Road and requested authorization to send Brevard County a letter requesting them to look into the maintenance of Dairy Road.

Member Moscoso stated that she was in support of this request. She also thanked the City of Titusville Public Works Department for everything they do to maintain Titusville.

Motion: Member Nelson moved to authorize staff to prepare a letter to Brevard County to request the County look at their roads that are within the City limits that are in need of maintenance. One road discussed was Dairy Road, section close to the Winn Dixie Grocery Store, which was currently in need of maintenance. Vice-Mayor Cole seconded the motion.

The motion carried unanimously.

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Mayor Connors discussed hiring an industrial engineer to determine the City's staffing level needs.

Member Moscoso stated that she was not in support of hiring additional staff because of the cost.

City Manager Abbate advised that once the new Assistant City Manager was hired, one of their primary focuses would be to review staffing efficiency. City Manager Abbate also advised that he would like the opportunity to address staffing efficiency internally before considering the use of an outside agency.

Member Stoeckel stated that she was in support of letting staff look into this issue first before bringing in an outside agency.

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No additional action items.

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Council Reports –

Vice-Mayor Cole stated that he was on the honor flight to Washington DC to visit the memorials on October 11, 2025, with Vietnam Veterans and World War II Veterans.

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Member Nelson stated that there had been over 4,000 septic tanks in Port St. John and that the sewer treatment facility in Port St. John was operating at capacity. Member Nelson noted that Brevard County had inspected all sewer pipes and found no leaks; however, there were concerns about septic system leaching in Port St. John and Mims. Member Nelson requested that the City send a letter to Brevard County expressing concern regarding the number of septic tanks and the capacity of the County's sewer treatment plants, requesting information on their future plans, and asking how the City of Titusville could support those plans.

Motion: Vice-Mayor Cole moved to authorize staff to prepare a letter to Brevard County expressing concern of septic tanks and the capacity of their sewer treatment plants, request their plans for the future and ask how Titusville could support their plans. Member Nelson seconded the motion. The motion carried unanimously.

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Member Stoeckel discussed the City's recent posting for an Assistant City Attorney position. Member Stoeckel stated that council discussed the options of hiring an Assistant City Attorney or hiring on a firm to focus on specific items.

Attorney Jim Stokes advised that the Assistant City Attorney position had been advertised to begin collecting resumes; however, a new Assistant City Attorney could not be hired without City Council approval, in accordance with the City Charter.

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Member Moscoso stated that there was a student who played for Astronaut High School's bowling team that bowled a perfect 300 score.

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City Managers Report – City Manager Abbate submitted his written report.

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City Manager Abbate advised that from 2008-2009, the City formed an internal tiger team that reduced employees from 500 to 430 over the course of a couple years.

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City Manager Abbate advised that City Council needed to select a day/time to hold its annual Community Development Block Grant (CDBG) special meeting to hear requests from non-profit agencies for CDBG funding.

The following dates were available:

- Primary: Thursday, November 20 at 5:30 p.m.
- Secondary: Tuesday, December 2 at 5:30 p.m.
- Tertiary: Thursday, December 4 at 5:30 p.m.

Council scheduled a special City Council meeting on Tuesday, December 2, 2025 at 5:30 p.m. This meeting was scheduled to hold the annual Community Development Block Grant (CDBG) special meeting to hear requests from non-profit agencies for CDBG funding.

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All remaining items were informational only.

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City Attorneys Report

Request for Litigation Executive Session – Attorney Jim Stokes advised the request was for an Executive Session with the City Council to discuss a pending litigation in the matter of the Estate of James Lowrey vs. Joshua Payne and the City of Titusville, Case Number 23-CV-01313-PGB-

LHP, currently pending in the United States District Court, Middle District of Florida, for the purpose of discussing litigation expenses and strategy.

Motion: Member Stoeckel Council moved to approve the request for an executive session with City Council to discuss a pending litigation in the matter of the Estate of James Lowrey vs. Joshua Payne and the City of Titusville, Case Number 23-CV-01313-PGB-LHP, currently pending in the United States District Court, Middle District of Florida, for the purchase of discussing litigation expenses and strategy. Vice-Mayor Cole seconded the motion. The motion carried unanimously.

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With no further business to discuss, the meeting adjourned at 8:50 p.m.

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Andrew Connors, Mayor

ATTEST:

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Wanda F. Wells, City Clerk